

ORDINANCE NO. 2024-158

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS

WHEREAS, the Ohio Revised Code requires that provision be made for the compensation of employees of the Ashtabula Municipal Court as set forth in Sections 1901.31, 1901.32 and 1901.33; and,

WHEREAS, the Judge of the Ashtabula Municipal Court and/or the City, in accordance with their respective authority and responsibility, have determined the amount and rate of compensation to be paid for the positions described in the attached exhibit; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. Employees of the Ashtabula Municipal Court and Probation Divisions shall receive from the City treasury the following compensation, wages and salaries effective 01/06/2025 (note: all amounts are in dollars unless otherwise indicated):

See Exhibit "A"

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: December 16, 2024

John S. Roskovics
John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Simeone:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Foglio:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Guerrero:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Holman:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mills:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DiGiacomo:	<u>Abstain</u>	<input type="checkbox"/>

ATTEST Stacy Millberg
Stacy Millberg
Clerk of Council

APPROVED: James M. Timonere
James M. Timonere
City Manager

Approved as to form and correctness this 16 day of December, 2024.

Cecilia M. Cooper
Cecilia Cooper, Esq.
Ashtabula City Solicitor

Exhibit A

2025

MUNICIPAL COURT (Per Court Journal Entry)

Court Administrator	\$ 42,764.80 /yr.
Supervisor Deputy Clerk-Traffic/Criminal	\$ 54,454.40 /yr.
Supervisor Deputy Clerk-Civil	\$ 43,513.60 /yr.
Deputy Clerks	\$ 16.40 /hr. to \$ 20.89 /hr.
Part-Time Deputy Clerk	\$ 15.89 /hr. to \$ 16.00 /hr.
Permanent Bailiff (part-time)	\$ 15.79 /hr.
Deputy Bailiff / Court Security Officer (part-time)	\$ 19.49 /hr.
Acting Bailiff/Court Security Officer (part-time)	\$ 11.09 /hr. to \$ 17.03 /hr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 50,232.00 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 52,353.60 /yr. to \$ 56,534.40 /yr.
Magistrate (part-time)	\$ 28.84 /hr.
Drug Court Administrator / Deputy Bailiff ((Paid- Recovery Court Grant) part-time))	\$ 28.35 /hr.

MUNICIPAL COURT (Per Council's Authority)

Clerk of Court (Authority yet to be determined - holds 2 titles...Court Administrator as well)	\$ 42,764.80 /yr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 50,232.00 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 52,353.60 /yr. to \$ 56,534.40 /yr.
Permanent Bailiff (part-time)	\$ 15.79 /hr.
Deputy Bailiff / Court Security Officer (part-time)	\$ 19.49 /hr.
Acting Bailiff/Court Security Officer (part-time)	\$ 11.09 /hr. to \$ 17.03 /hr.

MUNICIPAL COURT (Per Ohio Revised Code)

Judge	\$ 37,950.00 /yr.
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FILED
ASHTABULA MUNICIPAL COURT
2024 OCT 28 P 1:55

IN THE ASHTABULA MUNICIPAL COURT
ASHTABULA, OHIO

October 28, 2024
AMENDED

IN RE: 2025 SALARY AND WAGES
ASHTABULA MUNICIPAL COURT

JOURNAL ENTRY

This matter came before the Court for the purpose of establishing the 2025 Salary and Wages for the Ashtabula Municipal Court and the Probation Department of the Ashtabula Municipal Court. The Ashtabula Municipal Court's salary and wage will include the following:

AMC 2025 Spreadsheets for the purpose of designating the positions of the Court, Hourly Rate, Employee Status and Account Distribution. Each employee received a 2.5% raise as designated by the city. Some employees received more which is designated in the below Journal Entry and spreadsheets.

The Court will have the following employees:

13 full time employees
9 part time employees
For a total of 22 employees

Rick Alderman:

His title will change starting January 2025 to Acting Bailiff / Court Security Officer. He is a part time employee: 30% paid by General Fund, 30% paid from Court Security Fund, 40% paid by Ashtabula County.

Tonja Amato:

1 full time employee: 60% paid by General Fund, 40% paid by Ashtabula County

Ariana Tarighati, Pete Teston, Geary Mason, Kenneth Drain, Rick Alderman (new this year)

5 part time employees: 60% paid by General Fund, 40% paid by Ashtabula County

Kathy Kasputis:

1 part time employee is paid by a grant, IDAT surplus and General Fund.

IT consultant Company, Dearing Consulting LLS, paid from Court Computer Fund and IDAT surplus

David Guglielmo, Andrew Schiemann:

2 full time employees in the Probation Dept are paid by General Fund, IDAT surplus and Court Security Fund.

Jill Bowers:

1 full time employee: 75% paid by General Fund, 25% paid by Probation Fund

Kenneth Vanyo:

1 part time employee paid 50% out of General Fund and 50% out of Court Security Fund

The Court has hired one part time deputy clerk (Shelly DeGennaro) for the Civil department, that shall be paid out of General Fund.

The Court had one full time deputy clerk retire last year. The Court DID NOT replace her job, instead divided duties between 3 clerks. They will receive compensation as follows which includes the 2.5% raise.

Sarah Baker	\$17.94/ hour
DeAundra Haskins	\$18.96/ hour
Arlene Serrano	\$19.38/ hour

Below will receive compensation as follows which includes the 2.5% raise. Stipends will be dissolved.

Rick Alderman	\$20.33/ hour
	See Approximate Breakdown:
	\$10,783.03 (40% County)
	\$8,087.27 (30% General Fund)
	\$8,087.27 (30% Court Security Fund) These two funds, General and Court Security are 60% of his salary

Kenneth Vanyo	\$19.49/ hour 50% out of General Fund and 50% out of Court Security Fund
Kenneth Drain	\$19.49/ hour 60% paid by General Fund, 40% paid by Ashtabula County

Andrew Schiemann salary will be compensated as follows \$50,024 (96%) to be paid out of general fund and \$2,080.00 (4%) to be paid out of Security Fund 214.116.5101 as a Deputy Bailiff. The total compensation is \$52,353.60

David Guglielmo's salary will be compensated as follows \$53,034.44 (94%) to be paid out of general fund and \$3,500.00 (6%) to be paid out of IDAT surplus as a Deputy Bailiff / Specialized Docket Probation Officer. The total compensation is \$56,534.44

The Court will be contracting with Dearing Consulting LLC. for IT services and support. Said agreement will be paid out of the Court Computer Fund 215.116.5101 (\$37,800.00) and IDAT surplus (\$12,600.00) for a total of \$50,400.00.

Kathy Kasputis, Drug Court Administrator will be paid out of Recovery Court grant. The grant has already been received. Any leftover monies for her salary will come out of IDAT surplus (\$10,000.00) then General Fund (\$15,685.00).

Court stipends listed below PAID FROM COURT SPECIAL PROJECTS:

Maria Rivera will receive \$840.00 (bi-annually) to be paid out of Court Special Projects Fund 220 January 10, 2025, and July 25, 2025.

Tamara Melnik will receive \$710.00 (bi-annually) to be paid out of Court Special Fund 220 January 10, 2025, and July 25, 2025.

Dawn Knapp will receive \$500.00 (bi-annually) to be paid out of Court Special Fund 220 January 10, 2025, and July 25, 2025.

Arlene Serrano will receive \$450.00 (bi-annually) to be paid out of Court Special Fund 220 January 10, 2025, and July 25, 2025.

Tonja Amato will receive \$1,625.00 (bi-annually) to be paid out of Court Special Fund 220 January 10, 2025, and July 25, 2025.

DeAundra Haskins will receive \$450.00 (bi-annually) to be paid out of Court Special Fund 220 January 10, 2025, and July 25, 2025.

Rick Alderman will receive \$1,150.00 to be paid out of the Court Security Fund 216.116.5101 March 21, 2025.

Acting Chief Probation Officer Tonja Amato will receive \$5,000.00 to be paid out of the IDAT surplus March 21, 2025.

The Court will provide \$5,000.00 to the General Fund for security services provided by the Ashtabula Police Department. The monies will come out of the Court Security Fund 216.116.5101 and will be paid out at the end of the year.

IT SHALL BE NOTED IF AT ANY TIME THE ABOVE GRANT MONIES, COURT SECURITY AND/OR COURT COMPUTER FUNDS BECOME DEFICIENT THEN, THE MONIES SHALL COME OUT OF THE COURT SPECIAL PROJECT FUND 220.116.5101.

IT IS HEREBY ORDERED, ADJUDGED AND DECREED, that the City Council for the City of Ashtabula, Ohio shall appropriate the sums, for the reasonable and necessary operation of the Ashtabula Municipal Court for the calendar year 2025.

IT IS SO ORDERED.


LAURA DIGIACOMO, JUDGE
ASHTABULA MUNICIPAL COURT

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