

ASHTABULA CITY COUNCIL
CITY OF ASHTABULA – COUNCIL CHAMBERS
4717 Main Avenue, Ashtabula, OH 44004

REGULAR MEETING MINUTES
Monday, November 20, 2017

The President of Council called the meeting to order at 7:00 p.m., the Ward 2 Councilor offered the opening prayer and the Pledge of Allegiance was recited.

MEMBERS PRESENT: Mrs. Kristy L. Hosken (Ward 3 Councilor)
Mr. Kris E. Hamrick (Ward 5 Councilor)
Mr. John S. Roskovics (Ward 1 Councilor)
Mr. August A. Pugliese (Ward 2 Councilor)
Mr. Michael D. Speelman (Ward 4 Councilor)
Mrs. Josephine Misener (President)

MEMBER(S) ABSENT: Mr. Christopher J. McClure (Vice President)

OFFICER(S) PRESENT: Mr. James M. Timonere (City Manager)
Mr. Michael Franklin (City Solicitor)
Mrs. Dana D. Pinkert (Finance Director)
Mrs. LaVette E. Hennigan, MMC (Clerk of Council)

OFFICER(S) ABSENT: None

EXCUSED ABSENCE(S): Mr. Speelman moved, Mr. Pugliese seconded to excuse the Vice President from this meeting; motion CARRIED.

SUNSHINE LAW: The Clerk of Council certified conformity to the Sunshine Law.

AGENDA APPROVAL: Mr. Speelman moved, Mr. Pugliese seconded to approve this meeting's agenda; motion CARRIED.

PRESENTATION(S): None

EXECUTIVE SESSION: None

CONSENT AGENDA

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items for consideration and disposal.

PRESENTATION OF MEETING MINUTES: None

LEGISLATION AGENDA

- **Formal Legislation Request(s):** None
- **Form and Correctness:** None
- **Legislation Overview:** None
- **Public Discussion (Legislation Portion Only):** None
- **Legislation Reading:** None

REGULAR BUSINESS

PRESENTATION OF MEETING MINUTES

The Clerk of Council presented the Monday, November 6, 2017, Public Hearing and Regular Council Meeting minutes for City Council approval. Mr. Pugliese moved, Mr. Speelman seconded to waive the reading of the minutes; motion CARRIED. Hearing no corrections, the minutes stood approved as presented.

ADMINISTRATIVE REPORTS and COMMUNICATIONS

CITY MANAGER

The Manager presented the following legislation requests:

The Larson Group, Inc. – Purchase of Two (2) Garbage Trucks

An ordinance to enter into an agreement with The Larson Group, Inc. and Peterbuilt of Cincinnati for the purchase of two (2) 2018 garbage trucks for the Sanitation Department. Funding will be taken from the Permanent Improvement Fund 412. Mr. Pugliese moved, Mr. Hamrick seconded to approve the request; motion CARRIED.

Aqua – Easement Agreement

An ordinance to enter into an agreement with Aqua Ohio for a utility easement for property at Griswold Avenue and West 29th Street. Mr. Pugliese moved, Mr. Speelman seconded to approve the request; motion CARRIED.

Thanksgiving Garbage Pickup

In observance of the holiday, Thursday's pickup will be on Friday and Friday's on Saturday. A safe and happy holiday to all.

Yard Waste Pickup

Crews will pickup in the Harbor this week. Next week will be the last pickup; crews will be in the Wards. Bags may be delivered to the City's Transfer Station during the months the City is not picking them up. The Manager apologized for the unavailability of the Recycling Center operations at the Transfer Station, and said the problem is being addressed.

CITY SOLICITOR

No Report

FINANCE DIRECTOR

The Finance Director reported/requested the following:

Supplemental Appropriations

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS IN THE GENERAL, PORT AUTHORITY, FIRE GRANTS, GRANTS, CODE ENFORCEMENT, PERMANENT IMPROVEMENT, COURT SPECIAL PROJECTS AND SELF INSURANCE FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2017. Mr. Pugliese moved, Mr. Speelman seconded, to approve the request. Discussion: Appropriations are the expense side of the budget. A supplemental appropriation is a change in our expenditure budget. City Council approval is required before increases and some types of transfers may be mad. The motion CARRIED.

2018 Budget Legislation

AN ORDINANCE TO PROVIDE FOR APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENSES OF THE CITY OF ASHTABULA, OHIO FROM JANUARY 1, 2018, THROUGH DECEMBER 31, 2018. Mr. Pugliese moved, Mr. Speelman seconded to approve the request; motion CARRIED.

Municipal Court Payroll

Effective December 5, the Municipal Court will have some personnel and payroll amount changes; therefore a new payroll ordinance is required. To meet these requirements payroll Ordinance Nos. 2017-59 and 2017-64 need to be repealed and two (2) new payroll ordinances will be required, as follows:

AN ORDINANCE REPEALING IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2017-64, FOR THE PURPOSE OF INCLUDING THE COMPENSATION, SALARIES AND WAGES OF THE DIVISION OF POLICE WITH THE EMPLOYEES OF THE CITY OF ASHTABULA, AND THE ASHTABULA CITY HEALTH DISTRICT, AND EXCLUDING THE ASHTABULA MUNICIPAL COURT. Mr. Pugliese moved, Mr. Speelman seconded to approve the request; motion CARRIED.

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE CITY OF ASHTABULA, AND THE ASHTABULA CITY HEALTH DISTRICT, AND EXCLUDING THE ASHTABULA MUNICIPAL COURT AND PROBATION. Mr. Pugliese moved, Mr. Speelman seconded to approve the request; motion CARRIED.

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS. Mr. Pugliese moved, Mr. Speelman seconded to approve the request; motion CARRIED.

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Customer Service Window

The Service Billing and Income Tax Customer Service window will be closed November 24. Some staff will be on hand to answer telephones and emails.

CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS

(Chair/Vice Chair)

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)

(Mrs. Misener/Mr. Roskovics)

The Chair reported the Ashtabula City Parks & Recreation Board met last Tuesday at 6:30 p.m., in Pre-Council Chambers. They are putting together a four year plan in order to continue to wisely spend Parks & Recreation Levy funds and to let citizens know where the funds are going. Ms. Melinda McNutt is guiding the Board through this process.

FINANCE & PERSONNEL (F&P) - (Mr. McClure/Mr. Pugliese)

The Vice Chair announced the committee will meet Friday, December 8, at 8:00 a.m., in the Municipal Building 2nd floor conference room.

PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS (PW/PU/C/S) - (Mr. Pugliese/Mr. Hamrick)

The Chair announced the committee will not meet in December.

SAFETY FORCES (SF) - (Mr. Hamrick/Mr. Roskovics)

The Chair announced the committee will not meet this month.

WORK SESSION – No report

LEGISLATION AGENDA

- **Formal Legislation Request(s)**

The Clerk of Council presented the following requests for formal placement on this evening's agenda:

ORDINANCE NO. 2017-137, AN ORDINANCE REPEALING, IN ITS ENTIRETY, CODIFIED ORDINANCE SECTION 1155.04 FOR THE PURPOSE OF CORRECTING TYPOGRAPHICAL ERRORS. (Clerk of Council)

ORDINANCE NO. 2017-138, AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE SECTION 1155.04 ENTITLED DISTRICT III (HARBOR HISTORICAL DISTRICT). (Clerk of Council)

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Mr. Pugliese moved, Mr. Speelman seconded to approve these items for placement on this evening's agenda; motion CARRIED.

- **Form and Correctness:** The Clerk of Council certified conformity to Council Rule 21.
- **Legislation Overview:** The President provided a brief overview of the legislation agenda.
- **Public Discussion** (Legislation Portion Only): None

Request Legislation Presentation by Consent Agenda: Mr. Pugliese moved, Mr. Hamrick seconded to present the Regular Business Legislation Agenda in consent agenda format; motion CARRIED.

Legislation Reading

The Clerk of Council presented the following legislation:

ORDINANCE NO. 2017-136, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE LARSON GROUP, INC. AND PETERBILT OF CINCINNATI, TO PURCHASE TWO (2) NEW TRUCKS FOR USE IN THE ASHTABULA SANITATION DIVISION. (City Manager)

ORDINANCE NO. 2017-137, AN ORDINANCE REPEALING, IN ITS ENTIRETY, CODIFIED ORDINANCE SECTION 1155.04 FOR THE PURPOSE OF CORRECTING TYPOGRAPHICAL ERRORS. (Clerk of Council)

ORDINANCE NO. 2017-138, AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE SECTION 1155.04 ENTITLED DISTRICT III (HARBOR HISTORICAL DISTRICT). (Clerk of Council)

ORDINANCE NO. 2017-139, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EASEMENT AGREEMENT WITH AQUA OHIO, INC. FOR A UTILITY EASEMENT OVER CITY PROPERTY AT GRISWOLD AVENUE AND WEST 29TH STREET. (City Manager)

ORDINANCE NO. 2017-140, AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS IN THE GENERAL, PORT AUTHORITY, FIRE GRANTS, GRANTS, CODE ENFORCEMENT, PERMANENT IMPROVEMENT, COURT SPECIAL PROJECTS AND SELF INSURANCE FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2017. (Finance Director)

Mr. Pugliese moved, Mr. Hamrick seconded to waive the reading of the legislation; motion CARRIED.
Mr. Pugliese moved, Mr. Hamrick second to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Mrs. Hosken, Mr. Hamrick, Mr. Roskovics, Mr. Pugliese, Mr. Speelman, Mrs. Misener voted yea; motion CARRIED.
On the roll call to adopt the legislation: Mrs. Hosken, Mr. Hamrick, Mr. Roskovics, Mr. Pugliese, Mr. Speelman, Mrs. Misener voted yea; motion CARRIED.

NEW BUSINESS

The President announced the following:

Meetings

- The next Pre-Council and Regular Council Meetings are scheduled for Monday, December 4, at 6p and 7p, respectively. The public is encouraged to attend.
- Council will meet in a Public Hearing on Monday, December 4, at 5:15 p.m., to hear a request to vacate an alley located between West 12th and West 13th Streets, and to present the 2018 City of Ashtabula Budget Appropriations. The public is encouraged to attend.
- On Thursday, November 30, at 4:30 p.m., the Council President-Elect and new Wards 3, 4, and 5 Councilors-Elect will take their Oath of Office.

Community Events

- **Parade**

The Downtown Christmas Parade took place Friday, November 17, at 7:00 p.m. There was good weather, beautiful floats and lots of spectators. Mr. Chris Raab posted a video of the event on facebook.

- **New Businesses**

S & B Shoe Shine and Vintage Clothing, in the first building on Main Avenue south of Veteran's Memorial Park. Unguentarii, owned by Mr. Michael Thomas, will soon open in former JT Bagels.

The President said, "Things are moving along in downtown; I'm proud of the ADDA (Ashtabula Downtown Development Association), as I am of the Lift Bridge Community Association (LBCA) and what they did this year. I think we're wrapping up a really good year of citizen involvement and showing what a city can do by pulling themselves up by their boot straps. So, I look forward to 2018 and what it will bring to the City.

Small Business Saturday

The Manager issued a reminder about Small Business Saturday. The event is in partnership with American Express and asked that the community support our small businesses - the backbone of our society.

Farewell

The Manager thanked Councilors Hosken and Hamrick for their service on Council. He specifically thanked them for keeping him informed of activities in their wards. He thanked President Misener for her leadership on Council; which he said, "Truly has been appreciated by myself and I know the other members of Council and the Administration. Your support of the LBCA and ADDA and this entire City – it means a lot to all of us and should mean a lot to all our citizens and fellow Council members and Administration. I want to thank you. I hope you stay involved and we're going to miss you."

Walnut Beach

The Ward 2 Councilor reported that west of our new parking lot, where the electrical line was ran to the pole, the junction box located in the ground is broken, is sharp and the wires are showing. It should be looked at right away because someone could get.

GENERAL PUBLIC DISCUSSION

Farewell Part 2

The President, whose term ends November 30, said it has been her pleasure to serve. The Clerk of Council and Ward 2 Council thanked the Ward 3 and 5 Councilors for their service and that they look forward to working with the new members.

Several persons were in attendance to show they support for the outgoing President. The following persons audibly commented on said President's commitment, service and passion for the City of Ashtabula, as she leaves office:

- Clerk of Council
- Ward 2 Councilor
- Trevor Sprague, 2210 Walnut Boulevard
- Pete Bean, 624 West 57th Street
- Earl Tucker, 1317 Walnut Boulevard
 - The President thank Mr. Tucker, Chair of the Ashtabula City Parks and Recreation Board, and the Board for their dedication to our parks
- J. P. Ducro, IV, 430 West Prospect Road: Echoed the sentiments that went before regarding the outgoing President and wished the new members well
- Dennis DeGennaro, 1716 West 5th Street ; he also thanked the Wards 2 and 3 Councilors for the assistance they provide in quickly getting a tree and all its debris removed from the front of he and his neighbors yards. He said he has lived in South Carolina, South Florida and worked in Cleveland and that every city has problems. He said, "This is a good town with good people."

President Misener said, "Thank you for coming, it means a lot and see you around."

EXECUTIVE SESSION: None

ADJOURNMENT

Hearing no further business to come before this Council, the President declared the meeting adjourned at 7:44 p.m.

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Monday, November 20, 2017

DATE APPROVED: December 18, 2017

ATTESTED BY: John S. Roskovics
John S. Roskovics
President of Council

ATTESTED BY: LaVette E. Hennigan
LaVette E. Hennigan, MMC
Clerk of Council