

**ASHTABULA CITY COUNCIL MEETING MINUTES
CITY OF ASHTABULA
4717 Main Avenue, Ashtabula, OH 44004**

Regular Meeting

Tuesday, February 16, 2016

Council met in a **REGULAR MEETING**. The President of Council called the meeting to order at 7:00 p.m.

Elder Christopher McCain of People's Baptist Church, West Avenue, offered the opening prayer, and the Pledge of Allegiance was recited.

MEMBERS PRESENT: Mrs. Alice T. Cook (Ward 3 Councilor)
Mrs. Josephine Misener (Ward 4 Councilor)
Mr. Kris E. Hamrick (Ward 5 Councilor)
Mr. John S. Roskovics (Ward 1 Councilor)
Mr. J. P. Ducro IV (President)

MEMBER(S) ABSENT: Mr. August A. Pugliese (Ward 2 Councilor)
Mr. Christopher J. McClure (Vice President)

OFFICER(S) PRESENT: Mr. James M. Timonere (City Manager)
Mr. Michael Franklin (City Solicitor)
Mrs. Dana D. Pinkert (Finance Director)
Mrs. LaVette E. Hennigan, MMC (Clerk of Council)

OFFICER(S) ABSENT: None

EXCUSED ABSENCE(S): Mr. Hamrick moved, Mrs. Cook seconded to excuse the Ward 2 Councilor and the Vice President from this meeting; motion CARRIED.

SUNSHINE LAW: The Clerk of Council certified conformity to the Sunshine Law.

PRESENTATION(S): The Council President announced inclement weather caused a delay in the presentation of **RESOLUTION NO. 2016-33, A RESOLUTION OF APPRECIATION TO ALBERT'S AUTOMOTIVE** for doing business on Main Avenue 58 years. He entertained a motion to adopt the resolution and said it will be presented when the recipients are, again, available. Mrs. Cook moved, Mrs. Misener seconded to adopt the resolution; motion CARRIED.

EXECUTIVE SESSION: None

CONSENT AGENDA

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items, and disposing of or enacting them by one motion, a second, and one vote.

APPROVAL OF MEETING MINUTES

- None

FORMAL LEGISLATION REQUESTS

- None

PUBLIC DISCUSSION (Consent Agenda Legislation Only)

- None

LEGISLATION READING

- None
-

REGULAR BUSINESS AGENDA

MEETING MINUTES READING & DISPOSAL

- The Clerk of Council presented the February 1, 2016, Regular Meeting minutes for disposal. Mrs. Misener moved, Mrs. Cook seconded to waive the reading of the minutes; motion CARRIED. Hearing no corrections, the minutes were approved as presented.

CITY MANAGER'S REPORT

- **Water Pollution Control (WPC) – Primary Settling Tank**
The City Manager requested an ordinance to enter into an agreement with A.P. O'Horo of 3130 Belmont Avenue, Youngstown, OH 44505 as best and lowest bid for the WPC Primary Settling Tank project in the amount not to exceed \$2,674,075. Funds for this expenditure will be taken from the WPC Capital Improvement Fund. Mrs. Misener moved, Mrs. Cook seconded to grant the City Manager's request; motion CARRIED.
- **Garbage Pick Up**
Pick up is on schedule even though yesterday was a holiday.
- **Snow Removal**
Last night crews began removing snow from main roads and neighborhoods. Removing vehicles from the road will aid in clearing the roads.

CITY SOLICITOR'S REPORT

- **No Report**

FINANCE DIRECTOR'S REPORT

- Tonight's six million plus dollar supplemental appropriation legislation is mainly for the Waste Water Treatment Plant loan, representative of the expense and revenue sides of the budget. With the legislation's passage will bring the year-end General Fund projection to an estimated \$134,000. This means there will be no room for any increases for the rest of the year without "some kind of resolutions".

CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS
(Chair/Vice Chair)

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)
(Mrs. Misener/Mr. Roskovics) – The Chair reported on the committee’s February 9, meeting, as follows:

- **Ashtabula County Board of Realtors (ACBR):** Ms. Vickie Taylor, President and Ms. Janis Dorsten, owner of Gillespie Realty, were in attendance. A former Star Beacon newspaper article titled, “Real Estate Market Better”, which mirrored their conversation with the committee. They told the committee: people are moving here because of our easy access to places in all directions, and our reasonable cost of living allowing for incomes to go towards more. It can be a two-edged sword, as well, because it may indicate low wages. Purchases are being made by local people and investors are rehabbing structures for sale. They are performing proper rehabs inside and out – not just ‘lipstick on a pig’ type rehabs. ACBR said the period between 2006 and 2014 saw it hard to secure loans. The long foreclosure process caused homes from being sold immediately, but we are emerging. Low interest rates and VA loans are helping with the uptick and expect 2016 to be a good year. The City of Ashtabula is over-structured and has blighted areas, but has been working to resolve these obstacles, for which ACBR is appreciative of. The top three inquiries potential buyers have are about schools, crime statistics, and state of the City. They were unable to expound because of ethical boundary limitations they are required to uphold. ACBR will refer buyers to websites to get the answers to their inquiries. They praised the Police Department, thanked the people of Ashtabula for passing the Police Levy, and asked that the City seek to keep them informed on doings which may impact their business, and which they are able to share with their clients. ACBR believes social media is not the City’s friend because much of the information posted provides false perceptions which are hard to combat. Green space was discussed.
- **Parks & Recreation Board:** The Chair reported on the City’s Parks & Recreation Board meeting held on Tuesday, February 9, at 6:30 p.m., in the Municipal Building Pre-Council Chambers, as follows:
 - **Lifeguards:** Ms. Tia Spronz, YMCA Aquatic Director, presented the board with list of equipment the lifeguards need to remain compliant. The Board voted to purchase a rescue paddle board, oxygen tank, AED (automatic external defibrillators), and a card for carriage. In this evening’s Pre-Council meeting, questions regarding the purchases and who would own the equipment were asked. The City Manager will secure answers during lifeguard contract negotiations.
 - **Beach Signs:** The YMCA offered to make new swimming and beach rules signs. During this evening’s Pre-Council Meeting, the City Manager said because the beach is city-owned he and the Assistant Director of Planning and Community Development were attempting to have signs produced which fit into the Harbor Historical District. He said Ms. Spronz may assist in some way. The City would have the final say on the sign design and verbiage used.

- **Recreation Levy:** A few months ago the Board voted to place a 1.5 mil recreation levy on the November 2016 General Election ballot. It will be discussed at the CD/ED/P&R Committee meeting. The City has several parks, none of which receive funding from the recently passed Metroparks Levy or the long-standing Parks Levy. The Board believes funding is needed to maintain city parks, which in turn would serve to provide a great service to the City and go to a good use. The Board has been told how much the levy will realize; and have since been working on a list of projects to shortly be presented.

FINANCE & PERSONNEL (F&P) - (Mr. Ducro IV/Mr. Pugliese) - The Chair reported on the committee's Friday, February 12, meeting, as follows:

- **Financials:** January 2016 financials were reviewed. Projections are in line.
- **Supplemental Appropriations:** The supplemental appropriation mentioned during the Finance Director's Report was approved by the committee, the largest amount of which is for the Waste Water Treatment Plant loan. The President moved to present the Finance Director's supplemental request of over \$6 million to the full Council; Mr. Roskovics seconded; motion CARRIED.
- **New Payroll Ordinance:** The need for a new payroll ordinance is needed to ensure all hires after May 1, 2012, will be within the range of 10% less than their counterparts hired prior to said date. If approved, a 5% increase will be effected on February 1, 2016, and the remainder in May 2017. The President moved, Mrs. Cook seconded the request for a new payroll ordinance; motion CARRIED.
- **Property Tax Advance:** The Finance Director told the committee it is customary for the City to request an advance on our property tax revenue each year to assist with our cash flow; and suggested it is done this year, as well. The President moved, Mrs. Cook seconded to make a request to the Ashtabula County Auditor for an advance on our property tax revenue; motion CARRIED.
- **Capital Charge Enactment and Sewer Rate Adjustments:** The City Manager suggested the enactment of a Capital Charge, effective at the conclusion of the Equalization (EQ) Basin fee (October 1, 2016), in order to pay off the Waste Water Treatment Plant loan that will be secured to address mandated and necessary improvements to the Plant. The proposed Capital Charge will be a small reduction in that the EQ Basin fee is \$2.98 per month; the Capital Charge would be \$2.95 per month. The Solicitor reported the City/County Sewer Agreement requires 60 days advance notice of rate changes be given to the Ashtabula County Commissioners so they have the opportunity to comment. The President said the sewer rate adjustment legislation will come later.

The Clerk reported the Capital Charge will be \$2.95 per month/\$5.90 per sewer billing cycle, and asked if this has to be presented to the Commissioners, as well. The Solicitor

restated the City/County Sewer Agreement notification requirement. The Clerk asked if Council is required to enact the legislation before notifying the Commissioners. She then reported the first legislation draft to enact the Capital Charge was presented on a July 2015 regular meeting agenda, but was pulled for the purpose of speaking to the County Commissioners and addressing the sewer rate in the same legislation. The Solicitor recalled the discussion regarding the Capital Charge, but none regarding sewer rate adjustments. He said, "In determining sewer treatment rates we are required by law to charge a rate which allows us to provide the service and not to make a profit. So, some calculations had to be done for those." The Solicitor reported he sends a letter to the Commissioners, "setting out the rationale that I had been given for the rate change and asking them to please direct any responsive comments to the City Manager". He further said the ordinance may be enacted but made prospectively effective. The President asked the City Manager if he was satisfied with such. He replied, yes. The President said he also remembers the legislation being pulled from a July 2015 agenda so the charge and rate adjustments could be done at the same time; to which the Clerk concurred, and added that the rate in that ordinance was not the proposed rate.

- **Joint Economic Development District (J.E.D.D.):** Erie Bank has submitted documents requesting to be a part of the Ashtabula Township JEDD agreement. They will construct a branch on State Road near Route 20. The Manager issued the documents to the Clerk of Council and Ryan Whitmire of Ashtabula Township so public hearings may be set.

The City Manager announced a large project is slated for Route 20 and State Road (on the former Mike's Farm Market property, which might require part of the green space to the property's east). He told the committee a JEDD might be requested and the project might be of benefit to the City of Ashtabula, as well.

- **Vehicle Fuel** is being purchased in bulk at Public Works to save cost. The Manager told the committee all City vehicles may be fueled at Public Works and the logistics to do so are being considered.
- **Road Salt** transporting and piling is being performed by City crews to save cost, when time permits.
- **Norfolk/Southern Railroad's Harbor Operations:** The City Manager has reached out to Great Lakes Ship Repair to inquire again about their leasing of dock space along the river. They were interested in doing so last year but we couldn't get it done. Because they continue to be very interested in doing it so we are having discussions with Norfolk/Southern about leasing dock space for this coming winter. They have two ships in Cleveland right now, with 50 staff members working on them, such as divers, welders, and equipment personnel. Hopefully we can get this done, even though it would only be for the winter time.

- **Affirmative Action Plan Revisions:** Assistant Finance Director Carolyn Sheldon presented much needed changes to the City's 1981 policy. She worked diligently on reviewing the document, has used many of the components from the City of Kettering, Ohio's policy, and received assistance from a Kent State graduate student whose dissertation was on the subject. The changes were reviewed by the City Manager and the Council President prior to the meeting. Components of the documents were discussed, and the committee voted to present the document to the full Council for adoption. This evening the Chair entertained a motion to adopt the plan, as presented. Mrs. Misener moved, Mrs. Cook seconded; motion CARRIED.
- **Sick Leave Buyout Program:** The program was discussed relative to non-union personnel to ensure the language was consistent with that of union personnel.

Questions / Comments for Finance & Personnel Committee

- **4th Amendment to Ashtabula Township JEDD:** The Clerk of Council announced the public hearing has been set for Monday, April 4, at 5:30 p.m.
- **Sick Leave Buyout Program:** The Clerk of Council reported the Manager did review the non-union employment document and said the sick leave buyout language is the same as outlined in union contracts.

PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS (PW/PU/C/S) - (Mr. Pugliese/Mr. McClure) The President reported on the committee's Friday, February 5, meeting, as follows:

- **Sidewalk Repair and Replacement Program:** The Manager told the committee several requests are made to participate in the program. The current program was enacted by Ordinance No. 2006-137. Clarification is needed so participants know the City's participation is for materials only. Materials cost an estimated \$6.00 per square foot. Annually 10 to 15 people wait for participants who have been approved, to act. The proposed changes will permit 5 to 10 more residential customers to participate. Thirty (30) days after application is made a call would be placed to the applicant to secure their intentions. If their project is not completed within 60 days they would be removed as a participant and the next person in line would be contacted. The Manager told the committee that commercial projects are taking \$10,000 to \$15,000 of the \$20,000 program set-aside. The Manager proposes increasing the residential reimbursement from \$2.50 per square foot to \$2.75 per square foot, and decreasing the commercial reimbursement from \$2.50 per square foot to \$1.50 per square foot, with a ceiling of \$1,000. The Chair entertained a motion for the full council to approve the City Manager's proposed changes, as presented. Mrs. Misener moved, Mrs. Cook seconded; motion CARRIED.
- **Maintenance of Sewer Systems: Codified Ordinance Section 933.03(a-d):** The Manager told the committee he does not propose program changes, but would like to enhance the language to better define who is responsible when a lateral repair is needed. He told the committee that any repair of a lateral from the face of the curb to the house is the customer's responsibility.

Repairs from the curb to the main are the City's responsibility. If there is no curb, the starting point would be from the point on the street where the asphalt begins. The Manager said the City of Ashtabula is one of few governing agencies responsible for lateral repairs from the curb to the main – most, including Ashtabula County, have the homeowner entirely responsible from the house to the main sewer line. We spend roughly \$75,000 to \$100,000 repairing laterals per year. At some point it may be changed because many times the need for repairs is because of lack of maintenance and clearing out of sewer lines originating from the property. This evening the City Manager reported the current practice is not changing. It is just being better defined in order to make it clearer. He said, ***"The maintenance of the line - so any kind of cleaning of the line, any obstructions that get in the line, for the line's entirety of the lateral from the home out to the main is and still will be remain the homeowner's responsibility. So, for having that whole line jetted - having that whole line cleaned out if there's a clog... If there's a break in the line - that is where the City is now responsible for it from the curb to the main. That section of it - if there's any kind of breaks or anything in that section, that's where we will pick up the cost for that sewer replacement."*** The Chair entertained a motion to modify Codified Ordinance Section 933.03 "Maintenance of Sewers", with the inclusion of defining language, "facing of curb" or "end of asphalt". There will be no change in the ordinance's enforcement procedures. Mrs. Misener moved, Mrs. Cook seconded; motion CARRIED.

- **Sewer Rates and Enactment of Capital Charge:** The Manager discussed with the committee the need to adjust sewer rates and the need for the enactment of a Capital Charge that will replace the current Equalization (EQ) Basin Charge scheduled to expire October 1, for the purpose of paying for Waste Water Treatment Plant repairs and upgrades. The passage of the Capital Charge is needed quickly for loan document purposes. These items have also been discussed with the Finance & Personnel Committee.
- **2016 Paving and Resurfacing:** The Manager reported some activity may be performed this year, but may be more along the lines of chip or fog sealing, which are less expensive. It has been recognized that a couple areas are still bad.
- **Waste Water Treatment Plant Update:** The Manager reported construction on the Ultra Violet (UV) Sanitation Program has begun. A lot of work has to and is scheduled to be performed – much of which is being mandated by the Environmental Protection Agency (EPA). The focus of the work is to perform the projects that are on the table, satisfy EPA mandates, and continue to work on the City's sewer and collection system.
- **East 17th Street Parking:** Public Services Superintendent Larry Meaney has reported that parking on this street needs to be looked at in order for Sanitation and Public Works vehicles to safely traverse the road. This will continue to be reviewed, and a recommendation will be submitted to the committee at the appropriate time.
- **Bad Street Cuts:** This evening the President asked if Aqua addressed the bad street cuts located on West Avenue and West 58th Street. The City Manager said they have been taken care of.

- **Semi-Truck Trailers Parking in former Carlisle's Parking Lot – Park Avenue:** Some of this property's parcels were sold. A person purchased some of them for the purpose of parking semi-truck trailers; a permitted purpose. The aesthetics of the property was discussed, along with concerns about the condition of the building. This evening the President asked the Manager if he had updates on code enforcement on the structure such as performance of the Phase I study, and an asbestos survey. The Manager reported Mr. Harris, the property owner, has provided access agreements, "so, they're going to start that soon".
- **Traffic Signalization**
 - The City Manager provided an update on the recent Traffic Signalization Project. He said the audible signals at the intersection of Route 20 and Station Avenue were adjusted and the resident's concern has been satisfied. Changes were made at Five Points to remove potential confusion that potentially could have created accidents. The wait time and loop recorders at Center Street & Route 20 are on the Project's punch list. Emergency vehicle preemption signals are being reworked at the intersection of West Avenue/Lake Avenue/Carpenter Road-West 19th Street.
 - The Manager is working with Ashtabula Metropolitan Housing Authority (AMHA) to see if they are willing to share in the cost to replace the traffic signal at Lake Avenue & West 36th Street.
- **Permission Tax (Auto Licenses) – Increase to maximum permitted amount of \$15 per year:** This previously discussed topic was touched on due to the City's financial situation and the need for additional Public Works manpower. Discussion centers round increasing the tax to the State of Ohio's maximum allowable amount of \$15 per license plate, per year – currently it is \$10 per year. No decision was made.
- **Removal of Old Utility Poles:** The Manager provided the committee with an update on TimeWarner Cable and Windstream telephone company removing old utility poles throughout the City. It was determined that Windstream is responsible for removing the poles and the Manager will keep an eye on it.
- **West 44th Street & Park Avenue Intersection:** There have been suggestions made about the best form of signalization to have at this wide intersection. Currently it is a two-way stop travelling east/west. The City Manager was going to see what equipment was available to return the intersection to full signalization, after the Traffic Signalization Project was completed. Because this matter had not been discussed for sometime the Clerk of Council provided an overview of the history of the intersection's traffic signalization. The Manager reported the intersection will not be returned to full signalization. The President said he had witnessed near misses and that First Baptist Church voiced concerned with the intersection. He said the traffic now seems to flow well, and suggested the 2-way stop remain, for now. The Manager said the Public Services Superintendent reported the Traffic Department is getting sign quotes for the installation

of "Pedestrian Right-of-Way" signs at this intersection. The President entertained a motion to leave the signalization, as is. Mr. Hamrick moved, Mrs. Cook seconded; motion CARRIED.

SAFETY FORCES (SF) - (Mr. Hamrick/Mrs. Misener)

- The Chair announced the committee will not meet in February due to prior obligations of some of the attendees, but is scheduled to meet in March. The Clerk announced some of the members and the City Manager are scheduled to attend the Growth Partnership Dashboard update that morning at 8:00 a.m., at Kent State @ Ashtabula.

LEGISLATION

- **Formal Request:** The President moved, Mr. Roskovics seconded to repeal the existing payroll ordinance; motion CARRIED.
- **Remove Resolution from Agenda:** Resolution No. 2016-23 (Wine & Walleye Festival): The President entertained a motion to remove the vote of this resolution due to the absence of a few members of Council who should have the opportunity to cast their vote. Mrs. Misener moved, Mr. Hamrick seconded. Discussion: The Clerk noted the removal is for the purpose of placing the resolution on the February 29, Special Meeting agenda. The President added, "with the intent all councilors will be present". The motion CARRIED.
- **Review:** The President provided an overview of the Legislation Agenda.
- **Public Discussion (Legislation Only) - None**
- **Consent Agenda Format Request:** The President entertained a motion to dispose of the Legislation Reading in a Consent Agenda Format. Mrs. Cook moved, Mr. Hamrick seconded; motion CARRIED.
- **Reading:** The Clerk of Council presented the following legislation for Council's consideration:

ORDINANCE

2016-24 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP TO PROVIDE DESIGN ENGINEERING AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE SANITARY SEWER OVERFLOW ELIMINATION PROJECT, PHASE 1, IN AN AMOUNT NOT TO EXCEED \$64,350. (City Manager)

ORDINANCE

2016-25 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CONSUMER'S LIFE INSURANCE COMPANY IN ORDER TO PROVIDE GROUP LIFE INSURANCE TO THE EMPLOYEES OF THE CITY OF ASHTABULA. (City Manager)

ORDINANCE

2016-26 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EASEMENT AGREEMENT WITH THE CONNEAUT TELEPHONE COMPANY/SUITE 224 FOR A UTILITY EASEMENT OVER CITY PROPERTY AT WEST 24TH STREET. (City Manager)

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ORDINANCE

2016-27 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR RESURFACING OF STATE ROUTE 11 (at no expense to the City). (City Manager)

ORDINANCE

2016-28 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A 2016 FORD F250 TRUCK WITH SNOW PLOW PACKAGE FROM NASSIEF FORD TOYOTA HYUNDAI IN AN AMOUNT NOT TO EXCEED \$27,000 IN ACCORDANCE WITH STATE PURCHASING PRICING. (City Manager)

ORDINANCE

2016-29 AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS IN THE GENERAL, STREET LIGHT ASSESSMENTS, SANITATION, FIRE PENSION, POLICE GRANTS, PERMANENT IMPROVEMENT, WATER POLLUTION CONTROL (WPC) , WPC CAPITAL, WORKERS COMPENSATION AND FIRE ESCROW FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1, 2016, THROUGH DECEMBER 31, 2016. (Finance Director)

ORDINANCE

2016-30 AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2016-10, FOR THE PURPOSE OF COMPLYING WITH COLLECTIVE BARGAINING AGREEMENTS ESTABLISHING COMPENSATION FOR PERSONNEL HIRED AFTER MAY 1, 2012. (Finance Director)

ORDINANCE

2016-31 AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO ALL EMPLOYEES OF THE CITY OF ASHTABULA, THE ASHTABULA MUNICIPAL COURT AND THE ASHTABULA CITY HEALTH DISTRICT. (Finance Director)

ORDINANCE

2016-32 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH A.P. O'HORO COMPANY, IN AN AMOUNT NOT TO EXCEED \$2,674,075.00 FOR THE PURPOSE OF PROVIDING SERVICES AND MATERIALS FOR THE WATER POLLUTION CONTROL PRIMARY SETTLING TANK REHABILITATION PROJECT (CONTRACT F). (City Manager)

Mrs. Misener moved, Mrs. Cook seconded to waive the reading of the legislation; motion CARRIED. Mrs. Misener moved, Mrs. Cook seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Mrs. Cook, Mrs. Misener, Mr. Hamrick, Mr. Roskovics, Mr. Ducro IV voted yea; motion CARRIED. On the roll call to adopt the legislation: Mrs. Cook, Mrs. Misener, Mr. Hamrick, Mr. Roskovics, Mr. Ducro IV voted yea; motion CARRIED.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- None

MISCELLANEOUS BUSINESS

- None

GENERAL PUBLIC DISCUSSION

- The President welcomed two Edgewood High School Students in the audience that were fulfilling a government class requirement.

EXECUTIVE SESSION

- None

CLOSING REMARKS

- The Council President announced:
 - City Council would meet in a Special meeting on Monday, February 29, at 4:30 p.m., to address legislation pertinent to the operations of the City that is needed prior to the next regular council meeting.
 - City Council would meet in a Work Session on Monday, February 29, at 5:00 p.m., to begin looking at potential changes to Council's Rules and the Municipal Charter.
 - City Council President announced the next Regular Council Meeting is scheduled for Monday, March 7, at 7:00 p.m.; Pre-Council at 6:00 p.m.

ADJOURNMENT

Hearing no further business to come before the Council, the President extended a reminder to "Remember to Keep Believing in Ashtabula", and at 8:03 p.m., announced the meeting adjourned.

DATE APPROVED: March 21, 2016

ATTESTED BY: J. P. Ducro IV
J. P. Ducro IV
President of Council

ATTESTED BY: LaVette E. Hennigan
LaVette E. Hennigan, MMC
Clerk of Council