

**ASHTABULA CITY COUNCIL**  
**CITY OF ASHTABULA – COUNCIL CHAMBERS**  
**4717 Main Avenue, Ashtabula, OH 44004**

**REGULAR MEETING MINUTES**  
**Monday, December 17, 2018**

**CALL TO ORDER**

The President of Council called the meeting to order at 7:00 p.m., the Ward 2 Councilor offered the opening prayer and the Pledge of Allegiance was recited.

A Moment of Silence was observed for the passing of Mr. Lewis Lazslo, a retired Ashtabula City Firefighter.

<b>MEMBERS PRESENT:</b>	Mr. Richard A. Quaranta	(Ward 3 Councilor)
	Mr. Michael D. Speelman	(Ward 4 Councilor)
	Ms. Jane E. Haines	(Ward 5 Councilor)
	Mrs. Kym A. Harley	(Ward 1 Councilor)
	Mr. August A. Pugliese	(Ward 2 Councilor)
	Mr. Christopher J. McClure	(Vice President)
	Mr. John S. Roskovics	(President)

**MEMBER(S) ABSENT:** None

<b>OFFICER(S) PRESENT:</b>	Mr. James M. Timonere	(City Manager)
	Mr. Michael Franklin	(City Solicitor)
	Ms. Traci R. Welch	(Director of Finance)
	Mrs. LaVette E. Hennigan, MMC	(Clerk of Council)

**OFFICER(S) ABSENT:** None

**EXCUSED ABSENCE(S):** None

**SUNSHINE LAW:** The Clerk of Council certified conformity to the Ohio Sunshine Law.

**AGENDA APPROVAL:** None

**PRESENTATION(S):** None

**EXECUTIVE SESSION:** None

**CONSENT AGENDA**

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items for consideration and disposal.

**PRESENTATION OF MEETING MINUTES**

None

**LEGISLATION AGENDA**

- Formal Legislation Request(s): None
- Form and Correctness: None
- Legislation Overview: None
- Public Discussion (on legislation only): None
- Legislation Reading: None

**REGULAR BUSINESS AGENDA**

**PRESENTATION OF MEETING MINUTES**

The Clerk of Council presented the December 3, 2018, Regular City Council Meeting minutes. Mr. Pugliese moved, Mrs. Harley seconded to waive the reading of the minutes; motion CARRIED. The Clerk reported the minutes will be amended to reflect that Reverend Thomas McCain offered the opening prayer. Hearing no further corrections, the minutes were approved, as amended.

**ADMINISTRATIVE REPORTS and COMMUNICATIONS**

**CITY MANAGER**

The City Manager presented the following:

**Housing Revolving Loan Fund Administration**

A request for an ordinance to enter into an agreement with the State of Ohio, Development Services Agency for the administration of a Housing Revolving Loan Fund. Mr. Quaranta moved, Mrs. Harley seconded to approve the request; motion CARRIED.

**Repeal Ordinance No. 2018-80**

A request for an ordinance to repeal Ordinance No. 2018-80 in its entirety for Change Order No. 1 with Ronyak Paving. Mr. Pugliese moved, Mrs. Harley seconded to approve the request; motion CARRIED.

**Repeal Ordinance No. 2018-88**

A request for an ordinance to repeal Ordinance No. 2018-88 in its entirety for Change Order No. 2 with Ronyak Paving. Mr. Pugliese moved, Mrs. Harley seconded to approve the request; motion CARRIED.

**Ronyak Paving – Change Order No. 1 “Final”**

A request for an ordinance to execute “Change Order No. 1, Final” with Ronyak Paving for necessary additions and deletions of the 2018 Street Resurfacing project in the amount not to exceed \$38,505.84. Funding will be taken from Fund 412, Street. Mr. Pugliese moved, Mr. Roskovich seconded to approve the request; motion CARRIED.

**Repeal Payroll Ordinance No. 2018-92**

A request for an ordinance to repeal payroll Ordinance No. 2018-92, in its entirety, for the purpose of enacting a new payroll ordinance to grant a 1.5% wage increase to all employees of the City of Ashtabula and Ashtabula City Health District. Mr. Pugliese moved, Mr. Quaranta seconded to approve the request; motion CARRIED.

**New Payroll Ordinance**

A request for an ordinance to authorize compensation, salaries, and wages to employees of the City of Ashtabula and the Ashtabula City Health District. Mr. Pugliese moved, Mr. Roskovics seconded to approve the request; motion CARRIED.

**Holiday Trash and Recycling Pickup Delayed**

Trash pickup will be delayed one day beginning the Wednesday after Christmas Day. Ward 2 curbside recycling will be picked up Saturday.

**Municipal City Hall Holiday 'Eve' Hours**

Municipal government operations on the second floor of the Municipal Building will close at Noon, on the eves of Christmas and New Year's Day.

**A HAPPY & SAFE CHRISTMAS HOLIDAY was wished to all.**

**Questions / Comments for City Manager**

**Police Officers Hired**

At the request of the Ward 3 Councilor the City Manager reported one Police Officer was hired and one will begin in January 2019. These hires return the force to full staffing. One more officer will be hired should Kent State University at Ashtabula decide they want to enter into an agreement with the City of Ashtabula to provide a Resource Officer at the campus. Kent State would pay the bulk of the officer's salary.

The Ward 1 Councilor reported she spoke with a new Bridge Street business owner who is VERY CONCERNED about the amount of speeding on Bridge Street. The Manager acknowledged this has been a "habitual problem" for years and is a one that continues to be addressed.

**CITY SOLICITOR**

No Report

**DIRECTOR OF FINANCE**

The Director of Finance formerly requested Ordinance No. 2018-27. Mr. Pugliese moved, Mr. McClure seconded to approve the request; motion CARRIED.

The President reported there was a lengthy budget discussion this evening during the required public hearing. The Director of Finance announced a copy of the budget will be on display outside the office

of the Clerk of Council and on the City's website. The Special Meeting to vote on the 2019 budget appropriations will be scheduled for Thursday, December 27, at 8:00 a.m.

**CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS**

(Chair/Vice Chair)

**COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)**

(Roskovics/Speelman)

The Chair reported the committee met Tuesday, December 11, at 4:00 p.m. Ann Rapose, Architectural and Restoration Review Board Chair showed old photos of the Harbor and gave the history of the Board. The presentation was very informative. The committee also cleaned up some lingering agenda items.

**FINANCE & PERSONNEL - (F&P)** (McClure/Pugliese)

The Chair reported the committee met Friday, November 14, at 8:00 a.m. The City Manager and Director of Finance presented the 2019 tentative budget; reported the shortcomings; said the goal is to get the 2019 carryover up to at least \$200,000, and the Manager will ask departments to take another look to see if there is anything more that can be trimmed.

**Formal Legislation Requests**

The Chair formally requested the following resolutions:

RESOLUTION NO. 2018-119, A RESOLUTION PERMITTING A PICK-UP FOR THE VOLUNTARY PURCHASE OF SERVICE CREDIT FOR PARTICIPATING EMPLOYEES OF THE FIRE DEPARTMENT WHO ARE MEMBERS OF THE OP&F (Ohio Police and Fire Pension) AND WHO ARE/ARE NOT MEMBERS OF THE BARGAINING UNIT. (Director of Finance)

RESOLUTION NO. 2018-120, A RESOLUTION PERMITTING A PICK-UP FOR THE VOLUNTARY PURCHASE OF SERVICE CREDIT FOR PARTICIPATING EMPLOYEES OF THE POLICE DEPARTMENT WHO ARE MEMBERS OF THE OP&F (Ohio Police and Fire Pension) AND WHO ARE/ARE NOT MEMBERS OF THE BARGAINING UNIT. (Director of Finance)

Mr. Roskovics moved, Mr. Speelman seconded to approve the requests; motion CARRIED.

**PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S)** (Pugliese/Haines)

The Chair announced the committee is tentatively scheduled to meet, Friday, January 4, at 8:00 a.m., in the Municipal Building 2<sup>nd</sup> floor conference room.

**SAFETY FORCES - (SF)** (Speelman/Harley)

The Chair announced the committee will not meet in November and December. They will meet again Monday, January 28, at 8:00 a.m.

**WORK SESSION**

None

**LEGISLATION AGENDA**

- Formal Legislation Request(s): None
- Form and Correctness: None
- Legislation Overview: The Clerk of Council provided a brief overview.
- Public Discussion (Legislation Only): None
- Consent Agenda Format: Mr. Pugliese moved, Mr. Quaranta seconded to dispose of the regular business legislation by consent agenda; motion CARRIED.
- Legislation Reading: The Clerk of Council presented the following legislation for Council's consideration:

ORDINANCE NO. 2018-114, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE PROPERTY FROM THE ASHTABULA COUNTY LAND REUTILIZATION CORPORATION IN AN AMOUNT NOT TO EXCEED \$130.50 FOR THE PURPOSE OF EXPANDING CLIFFORD KADON PRESIDENTIAL PARK. (City Manager)

ORDINANCE NO. 2018-115, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DISPOSE OF CERTAIN FIREARMS WHICH HAVE BEEN FORFEITED TO THE CITY POLICE BY TRADE-IN FOR CREDIT AGAINST THE PURCHASE OF NEW POLICE WEAPONS AND EQUIPMENT. (City Manager)

ORDINANCE NO. 2018-116, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE ASHTABULA COUNTY PUBLIC DEFENDER FOR THE PURPOSE OF PROVIDING INDIGENT DEFENSE SERVICES FOR ONE (1) YEAR. (City Manager)

ORDINANCE NO. 2018-117, AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE SECTION 1501.20 ENTITLED COMMERCIAL COOKING SYSTEMS FIRE EXTINGUISHING SYSTEMS; ACCEPTANCE TESTING. (Fire Division / City Manager)

ORDINANCE NO. 2018-118, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT WITH THE STATE OF OHIO, DEVELOPMENT SERVICES AGENCY, FOR ADMINISTRATION OF AN ECONOMIC DEVELOPMENT REVOLVING LOAN FUND. (Assistant Director Planning & Community Development)

RESOLUTION NO. 2018-119, A RESOLUTION PERMITTING A PICK-UP FOR THE VOLUNTARY PURCHASE OF SERVICE CREDIT FOR PARTICIPATING EMPLOYEES OF THE FIRE DEPARTMENT WHO ARE MEMBERS OF THE OP&F AND WHO ARE/ARE NOT MEMBERS OF THE BARGAINING UNIT. (Director of Finance)

RESOLUTION NO. 2018-120, A RESOLUTION PERMITTING A PICK-UP FOR THE VOLUNTARY PURCHASE OF SERVICE CREDIT FOR PARTICIPATING EMPLOYEES OF THE POLICE DEPARTMENT WHO ARE MEMBERS OF THE OP&F AND WHO ARE/ARE NOT MEMBERS OF THE BARGAINING UNIT. (Director of Finance)

ORDINANCE NO. 2018-121, AN ORDINANCE REPEALING, IN ITS ENTIRETY, ORDINANCE NO. 2018-80 FOR THE REASON THAT SAID ORDINANCE, AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT FOR THE 2018 STREET RESURFACING PROJECT, WAS BASED UPON A DOCUMENT INTENDED TO BE AN ESTIMATE RATHER THAN A FORMAL REQUEST FOR A CHANGE ORDER. (City Manager)

ORDINANCE NO. 2018-122, AN ORDINANCE REPEALING, IN ITS ENTIRETY, ORDINANCE NO. 2018-88 FOR THE REASON THAT SAID ORDINANCE, AUTHORIZING CHANGE ORDER NO. 2 TO THE CONTRACT FOR THE 2018 STREET RESURFACING PROJECT, WAS BASED UPON A DOCUMENT INTENDED TO BE AN ESTIMATE RATHER THAN A FORMAL REQUEST FOR A CHANGE ORDER. (City Manager)

ORDINANCE NO. 2018-123, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO APPROVE "CHANGE ORDER NO. 1 – FINAL" TO THE CONTRACT WITH RONYAK PAVING, INC. FOR THE 2018 STREET RESURFACING PROJECT. (City Manager)

ORDINANCE NO. 2018-124, AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2018-92, FOR THE PURPOSE OF GRANTING A 1.5% WAGE INCREASE TO ALL EMPLOYEES OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT. (City Manager)

ORDINANCE NO. 2018-125, AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT. (City Manager)

ORDINANCE NO. 2018-127, AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS IN THE WORKERS' COMPENSATION FUND FOR THE 2019 BUREAU OF WORKERS' COMPENSATION PREMIUM EXPENSE OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2018. (Director of Finance)

Mr. Pugliese moved, Mr. Quaranta seconded to waive the reading of the legislation; motion CARRIED. Mr. Pugliese moved, Mrs. Harley seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Mr. Quaranta, Mr. Speelman, Ms. Haines, Mrs. Harley, Mr. Pugliese, Mr. McClure, Mr. Roskovics voted yea; motion CARRIED. On the roll call to adopt the legislation: Mr. Quaranta, Mr. Speelman, Ms. Haines, Mrs. Harley, Mr. Pugliese, Mr. McClure, Mr. Roskovics voted yea; motion CARRIED.

## **NEW BUSINESS**

### **New City Council Committee Assignments**

The President announced the new Council committee line up, as follows:

### **ASHTABULA CITY COUNCIL COMMITTEE ROSTER**

#### **COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)**

**MEETING DATE/TIME: (2<sup>nd</sup> Tuesday @ 4:00 p.m.)**

Jane Haines – Chair and Council's Liaison to Ashtabula City Parks & Recreation Board

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Monday, December 17, 2018

Michael Speelman – Vice Chair  
John Roskovics

**FINANCE & PERSONNEL - (F&P)**

**MEETING DATE/TIME: (2<sup>nd</sup> Friday @ 8:00 a.m.)**

Christopher McClure – Chair  
August Pugliese – Vice Chair  
Kym (Harley) Foglio

**PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S)**

**MEETING DATE/TIME: (1<sup>st</sup> Friday @ 8:00 a.m.)**

August Pugliese – Chair  
John Roskovics – Vice Chair  
Richard Quaranta

**SAFETY FORCES - (SF)**

**MEETING DATE/TIME: (4<sup>th</sup> Monday @ 8:00 a.m.)**

Michael Speelman - Chair  
Kym (Harley) Foglio – Vice Chair  
Jane Haines

Mr. Pugliese moved, Mr. Quaranta seconded to approve the new committee roster; motion CARRIED.

**Adopt Amended City Council Rules of Order**

The President announced the City Council Rules of Order were amended, as follows:

- Approval of the Regular Council Meeting Agenda was removed
- The Clerk of Council was added to the Administrative Reports and Communications
- Ayes will replace yeas when transcribing City Council meeting minutes, in accordance with Robert's Rules of Order Newly Revised (RONR), and
- The Clerk of Council reviewed the entire document. Changes were made for a more cohesive document.

Ms. Haines moved, Mrs. Harley seconded to approve the amended City Council Rules of Order; motion CARRIED.

**Tell Us Something We Don't Know**

Ward 4 Councilor

- The Ashtabula Downtown Development Association's Christmas Party, last Wednesday, was a huge success with over 100 plus persons in attendance. He thanked ADDA for hosting the event which brought several community members together.
- Wednesday, December 12, the Councilor, Mr. Christopher Raab (Owner, Raabstractive) and Mr. Chris DiGiacomo (Owner, Framed on Main) served on a panel to hear Ms. Leeann Hartzel's Edgewood High School entrepreneurial class give Mr. DiGiacomo solutions to some business challenges he presented them with several weeks prior. The class is paired up with a local business owner who gives the class a series of business problems that need solutions. The class is given one month to brainstorm and work with the business owner to find viable solutions.

The students were very well spoken, professional and had some fantastic ideas. "The big take-away is that the future is in good hands because these [students] are pretty sharp."

- Remember the members of our armed forces who are deployed and without family during the holidays.
- Merry Christmas

Ward 2 Councilor

- Merry Christmas / Happy New Year

President

- Happy Holidays

**PUBLIC DISCUSSION/COMMENTS (General Matters)**

**Ashtabula Police Chief Robert Stell**

Miss Olivia Hall is a young girl who has been fighting cancer. She has received much community support, some of which was by way of Christmas gifts and gift cards. Unfortunately this morning a sizeable amount of the items were stolen from her father's car. Local Police, Fire and 1197 Labor Unions are offering a \$300 reward for information leading to an arrest. A local company expressed interest in increasing the reward. If the items are returned by 4:00 p.m. Friday, there will be no criminal charges. The City Solicitor announced he has agreed to this, but if 4:00 p.m. Friday comes and goes and the stolen items re not returned, he will recommend the maximum sentence the court can impose.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Hearing no further business to come before this Council, the President declared the meeting adjourned at 7:37 p.m.

DATE APPROVED:

January 7, 2019

ATTESTED BY:

John S. Roskovics

**John S. Roskovics  
President of Council**

ATTESTED BY:

LaVette E. Hennigan

**LaVette E. Hennigan, MMC  
Clerk of Council**