

**ASHTABULA CITY COUNCIL
REGULAR MEETING MINUTES**

Monday, August 4, 2014

**Ashtabula City Municipal Building
4717 Main Avenue, Ashtabula, OH 44004**

Call to Order

Council met in a **REGULAR MEETING**. The President of Council called the meeting to order at 7:00 p.m.

Opening Ceremony (Prayer/Pledge/Moment of Silence)

The Ward 1 Councilor offered the opening prayer and the Pledge of Allegiance was recited.

Members Present:	Mr. Kris E. Hamrick	(Ward 5 Councilor)
	Mr. Richard F. Balog	(Ward 1 Councilor)
	Mr. August A. Pugliese	(Ward 2 Councilor)
	Mrs. Alice T. Cook	(Ward 3 Councilor)
	Mrs. Josephine Misener	(Ward 4 Councilor)
	Mr. Christopher J. McClure	(Vice President)
	Mr. J. P. Ducro IV	(President)

Member(s) Absent: None

Officer(s) Present:	Mr. James M. Timonere	(City Manager)
	Mr. Michael Franklin	(City Solicitor)
	Mrs. Dana D. Pinkert	(Finance Director)
	Mrs. LaVette E. Hennigan, MMC	(Clerk of Council)

Officer(s) Absent: None

Excused Absence: None

Sunshine Law: The Clerk of Council certified conformity to the Sunshine Law.

Presentations: None

Executive Session: None

Reconvene Open Meeting: N/A

Action resulting from Executive Session: N/A

CONSENT AGENDA

The Consent Agenda is a means whereby Council is able to more efficiently conduct business by grouping like items together and disposing of or enacting them by one motion, a second, and a vote.

APPROVAL OF MEETING MINUTES - None

FORMAL LEGISLATION REQUESTS - None

PUBLIC DISCUSSION (Consent Agenda Legislation Only) – None

LEGISLATION READING - None

(END OF CONSENT AGENDA)

REGULAR AGENDA

READING AND DISPOSAL OF MEETING MINUTES - None

CITY MANAGER'S REPORT

Gladding Avenue - Road Surface Repair

The City Manager requested an ordinance to enter into an agreement with Wilkinson Paving of 1911 Virginia Avenue, Post Office Box 1656 Ashtabula, OH 44005-1656 for the purpose of removing existing material and installing hot mix asphalt on Gladding Avenue in the amount not to exceed \$10,650. Funding for this expenditure will be taken from Account Number 412-200-5554; titled Street/Bridge Improvements. Mr. Pugliese moved, Mrs. Cook seconded to grant the Manager's request. The President said what happened on this road was very unusual. He asked if there is a way to anticipate it happening in other sections of the road. The Manager said there is no way of knowing and we will have to deal with it as it comes. The motion CARRIED.

Consulting Services – Water Pollution Control (WPC) Chemical Storage Building Construction Plans

The City Manager requested an ordinance to enter into an agreement with GPD Group of 100 Federal Plaza East, Suite 200, Youngstown, OH 44503 for the purpose providing a preliminary assessment of needs and construction documents to develop a safe and economical solution for storage of chemicals at the WPC Plant in the amount not to exceed \$15,000. Funding for this expenditure will be taken from Account Number 503-150-5500, titled Capital Improvements. Mr. Pugliese moved, Mrs. Cook seconded to grant the Manager's request; motion CARRIED.

Consulting Services – Water Pollution Control (WPC) Final Settling Tank 2 Repair Plans

The Manager requested an ordinance to enter into an agreement with GPD Group of 100 Federal Plaza East, Suite 200, Youngstown, OH 44503 for the purpose providing a construction documents for repair of the WPC Final Settling Tank 2 at the WPC Plant in the amount not to exceed \$20,500. Funding for this expenditure will be taken from Account Number 503-150-5500, titled Capital Improvements. Mr. Pugliese moved, Mrs. Cook seconded to grant the Manager's request. The President asked what the total project cost will be. The Manager responded the cost will be determined after engineering services are performed. The intention is to get repairs performed to the 'east' Final Tank (which this one is). We also know the west tank has not been taken down in 'quite some time' and is showing some signs of its life coming to an end. The tanks have been in the water, underground, for about forty (40) years. The intention is to have an alternate bid to repair the west tank, as well. So, after repairs to the east tank are completed they will be able to move right to making repairs to the west tank. He said he estimates \$300,000 to \$400,000 to repair each tank; which may just be in materials. The motion CARRIED.

2014-2016 Comprehensive Paving Program

The Manager requested an ordinance to enter into an agreement with Burton-Scot Contracting, LLC of 1130 Kinsman Road, Newburg, OH 44065 in the amount not to exceed \$3,839,264.55 for the purpose of providing materials and services to repair and resurface City streets. This project will be funded from accounts as designated by the Finance Director. Mr. Pugliese moved, Mrs. Cook seconded to grant the Manager's request; motion CARRIED.

Ohio Department of Natural Resources – NatureWorks Grant Application

The Manager requested a resolution to file an application and execute all documents with the Ohio Department of Natural Resources, NatureWorks Grant, for funding to provide playground equipment, trash containers and table umbrellas for Walnut Beach. The Manager said we are able to apply for up to \$38,000. Our 25% match will be added to the project total of \$47,500. The Vice President asked if the items have to be designated in the grant application; and if the grant funds have to be used for those designated items. The Manager responded when applying for a grant the area has to be specified. Mr. Pugliese moved, Mrs. Cook seconded to grant the Manager's request; motion CARRIED.

Questions/Comments for City Manager

Yard Waste Bag Roll-Off: At the request of the Ward 2 Councilor, the Manager reported a trailer (roll off) has been placed in front of the Public Works Department on West 24th Street so motorists do not have to drive into the lot to drop off their yard waste bags, limbs, brush, etc. The Transfer Station and Recycling Building are open on Saturdays. The trailer is located in front of the scale on Saturdays so deposits may be monitored. With the City's policy change from year-round yard waste bag pick up to free pick up during the months of April, May, October, and November, the trailer is being dumped twice a day, which shows it is being used. He apologized for the inconvenience the change may be.

He said the change has permitted two, at times four, employees to do other tasks. The President said he reached out to a couple of our local landscapers to see if they would provide the pickup and disposal service after being told by some citizens it is too hard for them to transport their yard waste bags to Public Works. He said he will report any responses he receives.

Street Sweeper Schedule: The President asked if there is a schedule, and said, recently, he has seen the sweeper out more. The Manager said, "Right now we're back on some of our main routes. We've tried, when the festivals and things have been going on, to concentrate on those neighborhoods and areas. It's making its way around. It does not have a set schedule. Unfortunately, depending on some of the vacations that we've had, there are days when we have been able to run it and days we have not."

CITY SOLICITOR'S REPORT - No Report

FINANCE DIRECTOR'S REPORT

The Finance Director reported she will be away from the office the week of August 11.

CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS

Community/Economic Development/Parks & Recreation (Mrs. Misener/Mr. McClure)

The Chair announced the committee is scheduled to meet on Monday, August 11, at 4:00 p.m. Members of the Ashtabula County Board of Realtors will be present.

The Chair announced the Ashtabula City Parks & Recreation Board will meet on Tuesday, August 12, at 6:30 p.m., in the Pre-Council Chambers, located on the first floor of the Municipal Building.

Finance and Personnel - (Mr. Ducro IV/Mr. Balog)

The Chair announced the committee would not meet in August; but will meet again on Friday, September 12, at 8:00 a.m. The Chair reported the Finance Director emailed a request for preliminary 2015 budget numbers to all departments, and said the budget process will soon begin.

Public Works/Utilities/Schools – (Mr. McClure/Mr. Pugliese)

The Chair announced the committee will meet on Friday, August 15, at 8:00 a.m. The Manager reported he may be able to announce who the new Public Services Superintendent will be, or at least have an idea who it will be.

Safety Forces – (Mr. Balog/Mrs. Misener)

The Chair announced the committee is tentatively scheduled to meet on Monday, September 22, at 4:00 p.m. He reported the committee's meeting may be changed to Monday, September 29, at 4:00 p.m., but will wait to hear back from the Ward 5 Councilor regarding which day works best for the Ohio Bureau of Criminal Investigation.

Work Session – No Session/No Report

FORMAL LEGISLATION REQUESTS - None

The President enumerated the Legislation Agenda.

PUBLIC COMMENT (Regular Agenda Legislation Only) – **None**

Consent Agenda Legislation Disposal: The President entertained a motion to dispose of the Regular Legislation Agenda by consent agenda format. Mr. Balog moved, Mr. Hamrick seconded; motion CARRIED.

LEGISLATION READING

The Clerk of Council presented the following legislation for consideration:

ORDINANCE

2014-129 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR THE PURPOSE OF PROVIDING ENGINEERING CONSULTING SERVICES FOR THE REPAIRS TO THE WATER POLLUTION CONTROL FINAL SETTLING TANKS FOR THE CITY OF ASHTABULA. (City Manager)

ORDINANCE

2014-130 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR THE PURPOSE OF PROVIDING ENGINEERING CONSULTING SERVICES FOR UPGRADES TO THE WATER POLLUTION CONTROL'S CHEMICAL STORAGE BUILDING FOR THE CITY OF ASHTABULA. (City Manager)

ORDINANCE

2014-131 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BURTON SCOT CONTRACTING, LLC, IN AN AMOUNT NOT TO EXCEED \$3,839,264.55 FOR THE PURPOSE OF PROVIDING MATERIALS AND SERVICES IN THE REPAIR AND RESURFACING OF STREETS AND ROADS IN THE CITY OF ASHTABULA. (City Manager)

RESOLUTION

2014-132 A RESOLUTION IN SUPPORT OF THE PLANNED OPENING OF FITZGERALD'S WINE BAR AT 1023 BRIDGE STREET IN THE CITY OF ASHTABULA, OHIO. (City Manager)

Mr. Balog moved, Mr. Pugliese seconded to waive the reading of the legislation; motion CARRIED. Mr. Balog moved, Mr. Pugliese seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Mr. Hamrick, Mr. Balog, Mr. Pugliese, Mrs. Cook, Mrs. Misener, Mr. McClure, Mr. Ducro IV voted yea; motion CARRIED. On the roll call to adopt the legislation: Mr. Hamrick, Mr. Balog, Mr. Pugliese, Mrs. Cook, Mrs. Misener, Mr. McClure, Mr. Ducro IV voted yea; motion CARRIED.

UNFINISHED BUSINESS - None

NEW BUSINESS

Liquor Permit Transfer Request: The Clerk of Council presented the following request:

Transfer from: My Krina Corporation dba Perry Park News, 4910 Main Avenue,
1st Floor, Ashtabula, OH 44004

Transfer to: Ritika LLC dba Perry Park News, 4910 Main Avenue, 1st Floor,
Ashtabula, OH 44004

The President asked the Ward 4 Councilor if she had an objection to the request. The Councilor, nor any other member of City Council, voiced objection.

Procedure for Addressing Liquor Permit Requests: It was agreed upon that, going forward, the Councilor whose ward the request is located would be asked if they have an objection to the request(s). Members of Council who voice an opposing view, may state their objection, and be heard, at that time.

MISCELLANEOUS

Wine & Walleye Festival (Bridge Street): The President announced the Festival is scheduled for August 22 through 24.

Multicultural Festival: The President thanked members of the Ashtabula Downtown Development Association (ADDA), and the Clerk of Council, for putting on a great festival. He congratulated the City Manager for taking 2nd place in his age group in his first ever 5K run.

Compliment: The President complimented the Ward 5 Councilor and his son for voluntarily cleaning out some plugged up catch basins in his ward.

GENERAL PUBLIC DISCUSSION

Ms. Patricia Blum, 1540 West 17th Street: said she appreciates all the grass that was cut on Monday; and that it was 'exciting to see it all down'. She said tell the tractor driver he did a wonderful job, and 'could come cut her grass anytime'. She said because she has come to Council meetings to voice her displeasure with uncut grass, and is getting results, she has seen some of her neighborhood's cutting theirs.

EXECUTIVE SESSION: None

RECONVENE OPEN MEETING: N/A

ACTION RESULTING FROM EXECUTIVE SESSION: N/A

CLOSING REMARKS

Next Meeting: The President announced the next Regular meeting is scheduled for Monday, August 18 at 7:00 p.m.; Pre-Council at 6:00 p.m.

Tag Line: The President reminded citizens to "Remember to Keep Believing in Ashtabula!"

ADJOURNMENT

Mr. Pugliese moved, Mr. Hamrick seconded to adjourn the meeting at 7:27 p.m.

DATE APPROVED: **August 18, 2014**

ATTESTED BY: _____

J.P. Ducro IV
Vice President of Council

ATTESTED BY: _____

LaVette E. Hennigan, MMC
Clerk of Council