

ASHTABULA CITY COUNCIL
CITY OF ASHTABULA – COUNCIL CHAMBERS
4717 Main Avenue, Ashtabula, OH 44004

REGULAR MEETING MINUTES
Monday, June 18, 2018

The President of Council called the meeting to order at 7:00 p.m., the Ward 2 Councilor offered the opening prayer and the Pledge of Allegiance was recited.

MEMBERS PRESENT: Ms. Jane E. Haines (Ward 5 Councilor)
Mrs. Kym Harley (Ward 1 Councilor)
Mr. August A. Pugliese (Ward 2 Councilor)
Mr. Michael D. Speelman (Ward 4 Councilor)
Mr. Christopher J. McClure (Vice President)
Mr. John S. Roskovics (President)

MEMBER(S) ABSENT: Vacant (Ward 3 Councilor)

OFFICER(S) PRESENT: Mr. James M. Timonere (City Manager)
Mr. Michael Franklin (City Solicitor)
Mrs. Dana D. Pinkert (Finance Director)
Mrs. LaVette E. Hennigan, MMC (Clerk of Council)

OFFICER(S) ABSENT: None

EXCUSED ABSENCE(S): None

SUNSHINE LAW: The President announced conformity to the Sunshine Law.

AGENDA APPROVAL: None

PRESENTATION(S): None

EXECUTIVE SESSION: None

CONSENT AGENDA

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items for consideration and disposal.

PRESENTATION OF MEETING MINUTES

- None

Legislation Agenda

- Formal Legislation Request(s): None
- Form and Correctness: None
- Legislation Overview: None
- Public Discussion (on legislation only): None
- Legislation Reading: None

REGULAR BUSINESS

PRESENTATION OF MEETING MINUTES

The Clerk of Council presented the June 4, 2018, Regular Council Meeting Minutes. Mr. Pugliese moved, Mr. Speelman seconded to waive the reading of the minutes; motion CARRIED. Hearing no corrections the minutes were approved as presented.

ADMINISTRATIVE REPORTS and COMMUNICATIONS

CITY MANAGER

The City Manager presented the following:

- Legislation Requests

Lake County Sewer Co., Inc. - Sanitary Sewer Overflow (SSO) Phase 2 – Change Order No. 1

An ordinance to execute Change Order No. 1 with Lake County Sewer Co., Inc., for the purpose of additional heavy cleaning and root removal for several sanitary sewer sections, in the amount not to exceed \$48,750.00 for the SSO Phase 2 Project. Funds for this expenditure will be taken from the Water Pollution Control Capital Fund. Mr. Pugliese moved, Mr. Speelman seconded to approve the request; motion CARRIED.

GPD Group - Sanitary Sewer Overflow (SSO) Phase 2 – Change Order (CO) No. 1

An ordinance to execute Change Order No. with GPD Group, for the purpose of providing professional services of flow monitoring in an amount not to exceed \$36,420.00. Funds for this expenditure will be taken from the Water Pollution Control Capital Fund. Mr. Pugliese moved, Mrs. Harley seconded to approve the request; motion CARRIED.

Garbage Pickup

Sanitation crews will not pick up garbage on Wednesday, Independence Day (July 4). Pickup will be delayed one day beginning Thursday.

CITY SOLICITOR

The Solicitor issued his annual caution that the purchase of fireworks are permitted in the State of Ohio but “setting them off, legally, is more difficult. Setting them off in the City is virtually impossible. That’s not to say the City Police have the time to go to each residence where fireworks are reported. However, cases of abusive, disturbance or property damage will be visited.” He asked that consideration and respect be given to the community.

FINANCE DIRECTOR

The Finance Director reported the following:

- **2019 Tax Budget**

The 2019 Tax Budget is available for preview on the City’s website and in the Finance Department. The Clerk of Council has set the public hearing, for the formal presentation of the budget, for Monday, July 2, at 5:30 p.m.

- **Legislation Request**

A request for legislation to address supplemental appropriations in the Nursing Grants and Permanent Improvement Funds. Mr. Pugliese moved, Mr. Speelman seconded to approve the request; motion CARRIED.

CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS
(Chair/Vice Chair)

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION (CD/ED/P&R)

(Roskovics/Speelman)

The Chair reported on the committee's Tuesday, June 12, meeting, as follows:

"Honors" Policy

- The Ward 4 Councilor and member of the Honors Ad Hoc Committee, presented the final "Honors Policy" draft (attached). It is a policy that will guide City Council's decision for honoring persons by way of signs, plaques, trees, renaming roads, etc. Mr. Speelman moved, Mrs. Harley seconded to accept the policy; motion CARRIED.

Townhouse Type Construction in H-1 District

- The President announced townhouses may be constructed in the H-1 Harbor Historic District by requesting a Special Use Permit to do so. He entertained a motion to formally request legislation to repeal and replace Codified Ordinance Section 1137.12 for the purpose of making townhouses a permitted use in the H-1 Harbor Historical District. Mrs. Harley moved, Mr. Pugliese seconded to approve the request; motion CARRIED.

The Arts

Mr. Chris (Raab) spoke to the committee about various aspects of the benefit of arts in a community, which the Ward 4 Councilor said he supports. He said Chris is exposing art to a lot of young minds, which he knows firsthand because Chris helped the Councilor's Chalk Box students paint a wall mural in the Chalk Box studio (which the Councilor and his wife own), for about \$60 He reported the following on Chris' presentation to the committee:

- Raabstrative is a non-profit organization whose aim is to make art accessible to folks who are unable to afford to attend art venues such as the Ashtabula Arts Center
- Public art could attract artistic talent to the community and could make the community an artistic destination; and
- If our community decides to adopt an "art theme" Chris suggested a cohesive theme for each area of the City (e.g., Main Avenue, Bridge Street, etc.) is decided. He said Chris did not provide specifics, but has no doubt it would if asked.

The Manager reported his staff attended a zoning conference in the City of Conneaut. One of the sessions was on "branding". He said he and his staff discussed the branding concept and felt there should be "consistent branding" by the Ashtabula Downtown Development Association (ADDA) for the Main Avenue district and by the Lift Bridge Community Association (LBCA) for Bridge Street district. He said the City's current seal "is nice, but extremely outdated", and that he and his staff have begun the conversation about what updating it.

The Vice President recalled several years ago mentioning the City's need for branding. During that time he pointed to the example of the ceramic frog at MFG, Wanda the fish for the Wine and

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Walleye Festival and that he believes this type of branding began with cows in Chicago in the early to mid 1990s. He commented on other states that have similar branding symbols

The Manager explained there are two thoughts being discussed. One is the cohesive art theme; the other is the marketing tool to promote areas within the City. He said ADDA does a good job in that they use the ADDA logo and the Main Avenue clock; while LBCA uses the Historic Bridge Street logo, which he believes should be updated; but that the City of Ashtabula needs to revisit the City Seal, which is our current logo that is need of updating, as well. He pointed to the Ashtabula County Convention and Visitors Bureau enactment of a county-wide branding by the use of "As", which have symbols incorporated in them to tell the Ashtabula County story. He said he has begun incorporating the As with new signage placed in our City parks; and believe this can also be incorporated into a City of Ashtabula logo, which some Ashtabula County municipalities are doing.

The President asked if this is something to discuss in a committee of Council. The Manager responded, "Eventually we would bring it to committee, but we do want to get some ideas together." He said having a contest where schools students present their ideas is not the "time or place for that; we need it professionally done." While we are not financially able to bring a professional brander on board, we do have ideas to consider, along with community artist like Chris Raab and others that might be able to assist us.

The Vice President commented on the City of Geneva's 'grape' branding and how they have done a good job in keeping their theme cohesive.

The Ward 4 Councilor said he believes (Raab) would be more than willing to help us revise the City's logo. He said (Raab) wants to encourage people just to get out and appreciate art; he wants to get the community involved in doing some sort of art; because it's a worthwhile venture. He said, "Yes, we need scientists and mathematicians, but we also need artists and writers and poets", and that Chris is an encouragement to and encouraging such persons.

Ashtabula Downtown Development Association (ADDA)

The Ward 5 Councilor reported:

Main Avenue Streetscape: ADDA was told they could move forward with addressing "bit size pieces" of the Streetscape program, and that they could secure funding to do so. They are going to move forward with doing so in an effort to enhance the look of downtown. Some of the projects will include:

- The installation of a period street light post on the east side of the road, by the corner of West 46th Street and Main Avenue. It will match the one directly across the street; and
- The plantings at the bottom of the whirligigs will be replaced with mosaics art.

"First Fridays" Event: ADDA has a new event called First Fridays that will take place the first Friday of each month through October. The kickoff event was Friday, June 1; the next will be Friday, July 6, from 3:00 p.m. to 8:00 p.m. The theme will be science, youth art, and chalk art for all ages, car cruise-in, street performers, food trucks and flea market vendors. The first one was a "huge success", which brought traffic to Main Avenue that otherwise would not have been.

Cornelius Park Fountain Restoration: The project is coming along nicely. Tomorrow, at 3:00 p.m., about 20 volunteers are needed to help plant flowers around the fountain.

Main Avenue Market Place is a My Neighborhood Collaboration sponsored event beginning Thursday, June 27, from 11:00 a.m. until 3:00 p.m.

The Chair announced the committee will meet on Tuesday, July 10, at 4:00 p.m. Scheduled for this meeting will be a LBCA strategic plan report. Ms. Camille Licata and some of the students with “Kids for Positive Change” will be present to continue the discussion about their “No Plastic Straws in Ashtabula”, campaign. Ms. Licata has announced September is “World Coastal Cleanup Day”, and that they will be active participants.

FINANCE & PERSONNEL - (F&P) (McClure/Pugliese)

The Chair announced the committee is scheduled to meet Friday, July 13, at 8:00 a.m., in the Municipal Building 2nd floor conference room.

PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S) (Pugliese/Vacant)

The Chair announced the committee is tentatively scheduled to meet Friday, July 6, at 8:00 a.m., in the Municipal Building 2nd floor conference room.

SAFETY FORCES - (SF) (Speelman/Harley)

The Chair announced the committee is scheduled to meet Monday, July 23, at 8:00 a.m., in the Municipal Building 2nd floor conference room.

The Chair moved, Mr. Pugliese seconded to have the City Manager investigate the request for NO PARKING ON BOTH SIDES OF WEST 48TH STREET (off Benefit Avenue), due to the narrow width of the road; motion CARRIED.

WORK SESSION: No Report

LEGISLATION AGENDA

- Formal Legislation Request(s): None
- Form and Correctness: None
- Legislation Overview: The Clerk of Council provided a brief overview.
- Request Presentation by Consent Agenda: None
- Public Discussion (on legislation only): None
- Legislation Reading: The Clerk of Council presented the following legislation:

2nd Readings

ORDINANCE NO. 2018-51, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RONYAK PAVING IN THE AMOUNT OF \$357,584.85 FOR THE PURPOSE OF PAVING CITY STREETS (City Manager), was presented for its second reading. Mr. Pugliese moved, Mr. Speelman seconded to waive the reading of the ordinance; motion CARRIED. Mr. Pugliese moved, Mr. Speelman seconded to adopt the ordinance. On the roll call to adopt the ordinance: Ms. Haines, Mrs. Harley, Mr. Pugliese, Mr. Speelman, Mr. McClure, Mr. Roskovics voted yea; motion CARRIED.

ORDINANCE NO. 2018-52, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KOSKI CONSTRUCTION CO., IN THE AMOUNT OF \$152,522.75 FOR THE PURPOSE OF PAVING CITY PARKING LOTS (City Manager), was presented for its second reading. Mr. Speelman moved, Mrs. Harley seconded to waive the reading of the ordinance.

Discussion: The Ward 2 Councilor said he is glad to see Koski being competitive and is securing work in the City, because “they have done great work in the City throughout the years”. The Councilor reiterated his June 4 Regular Council meeting sentiments and voiced his disagreement with paving parking lots, when possibly two more roads can be paved. He suggested patching the parking lots this year. The Ward 1 Councilor asked if the parking lots can be patched. The Manager responded the entrance is patched throughout the winter months, continues to be patched, and the condition of the parking lot is after patching is performed. He said “It is beyond being patched. It needs to be milled out and new asphalt laid.” The President echoed the Ward 2 Councilor’s sentiments, named some roads in the Harbor in need of paving and said many streets all over the City need attention.

The President called for the voice vote on the motion to waive the reading of the; motion CARRIED.

Mr. Speelman moved, Ms. Haines seconded to adopt the ordinance. On the roll call to adopt the ordinance: Ms. Haines (yes), Mrs. Harley (no), Mr. Pugliese (no), Mr. McClure (yes), Roskovics (no); the motion FAILED due to a 3-3 tie vote. The City Manager asked a series of questions in order to get City Council’s feedback on how he should move forward given the way in which road paving is let for bid.

Waived Charter Requirement of Two Readings

ORDINANCE NO. 2018-53, AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS IN THE NURSING GRANTS AND PERMANENT IMPROVEMENT FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 (Finance Director), was presented. Mr. Pugliese moved, Mr. Speelman seconded to waive the reading of the ordinance; motion CARRIED. Mr. Pugliese moved, Mr. Roskovics seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Ms. Haines, Mrs. Harley, Mr. Pugliese, Mr. Speelman, Mr. McClure, Mr. Roskovics voted yea; motion CARRIED. On the roll call to adopt the ordinance: Ms. Haines, Mrs. Harley, Mr. Pugliese, Mr. Speelman, Mr. McClure, Mr. Roskovics voted yea; motion CARRIED.

NEW BUSINESS

Ashtabula City Regular Council Meeting Minutes
Monday, June 18, 2018

DATE APPROVED: July 2, 2018

ATTESTED BY: John S. Roskovics
John S. Roskovics
President of Council

ATTESTED BY: LaVette E. Hennigan
LaVette E. Hennigan, MMC
Clerk of Council

City of Ashtabula, Ohio
POLICY FOR HONORING INDIVIDUALS AND GROUPS

Individuals and groups may be honored by:

- signs
- trees or shrubs with plaques
- trees or shrubs without plaques (Exhibit A)
- plaques
- resolutions (Exhibit B)
- proclamations (Exhibit B)

The placement of any of the above is a significant, highly visible and enduring honor not to be taken lightly. The City of Ashtabula recognizes that commemorating individuals and groups encourages community leadership and ownership of Ashtabula as a home town.

Council shall not:

1. Council shall not authorize the renaming of buildings or parks. This shall happen only if approved by the electorate in a general election.
2. Council shall not approve renaming any street, road, highway, alley, or like surfaces, except as outlined in Codified Ordinance Chapter 919, specifically at Section 919.01 (Exhibit C)
3. Council shall not approve historical markers. Please refer to www.remarkableohio.org.

Council shall consider honoring the holder of a/an:

- Congressional Medal of Honor (All United States Armed Services)
- Silver Star (All Armed Services)
- Navy Cross (Navy and Marines)
- Distinguished Service Cross (Army)
- Air Force Cross (Air Force)

For all other military honors please refer to the appropriate service organization.

Council shall remove a sign or plaque when it has been deemed no longer significant.

A request for an individual or group to be commemorated shall be made by submitting "Proposal for Honoring Individuals and Organizations. "

City of Ashtabula, Ohio
PROPOSAL FOR HONORING INDIVIDUALS OR ORGANIZATIONS

Name of individual or organization to be honored

Current address of individual or organization

Type of commemoration (sign, plaque, tree/shrub with plaque, tree/shrub without plaque)

State the reason(s) for recognition

Length of time nominee resided in or contributed to the City of Ashtabula?

What community service objectives did the nominee undertake?

What community groups was the nominee a member of?

National recognition the nominee has received _____

Submitted by _____

Mailing Address _____

Email address _____

Telephone number(s) _____

Date _____

(Attach any information you feel will be useful to Ashtabula City Council in making their decision)

For Internal Use by City of Ashtabula, Ohio

Receiver's Name: _____
Print

Signature

Receiver's Title _____

Approval Received: _____

Date of Action	Action

Exhibit A

City of Ashtabula, Ohio Request for Commemorative Tree or Shrub without Plaque

Sometimes an individual(s) may want to recognize someone privately. To have a tree or shrub planted without a marker, the request shall be made to the Department of Public Works at (440) 993-7036. Items from the City's "wish list" shall be considered. The Department of Public Works shall issue receipts and maintain a record in accordance with their Records Retention Schedule.

To request something other than what is on the City's "wish list" the requestor may, in writing, make their request known to the Ashtabula City Parks and Recreation Board. The Board shall make their recommendation, in writing, to the Ashtabula City Council, who shall be the final approving authority. City Council's approval shall be in writing in order for the request to be fulfilled.

The City of Ashtabula shall provide the upkeep as long as is feasible. If plant material dies during the warranty period, it will be replaced by the City of Ashtabula, if feasible. Once the warranty has expired-it shall be the decision of the City of Ashtabula whether to replace it.

Anyone may make a request and anyone may be honored in this way because there is no public ceremony or marker.

Exhibit B

City of Ashtabula, Ohio Resolution or Proclamation Request

To request an honor by resolution contact any member of the Ashtabula City Council or the Clerk of Council at (440) 992-7119; or by proclamation contact the City Manager's Department at (440) 992-7103.

Exhibit C

City of Ashtabula, Ohio Codified Ordinance 919.01 ACTION WITH OR WITHOUT PETITION.

(a) When, in the opinion of the City Council, there is good cause for vacating or narrowing a street or alley, or any part thereof, and that such vacation or narrowing will not be detrimental to the general interest, it may, by ordinance and without petition, vacate or narrow such street or alley or any part thereof. However, review by the Planning Commission and public notice as required in this Chapter shall precede such action.

(b) The City Council, on petition by a person owning a lot in the City praying that a street or alley in the immediate vicinity of such lot be vacated or narrowed, or the name thereof changed, upon hearing, and upon being satisfied that there is good cause for such change of name, vacation, or narrowing, that it will not be detrimental to the general interest, and that it should be made, may, by ordinance, declare such street or alley vacated, narrowed, or the name thereof changed. The City Council may include in one ordinance the change of name, vacation, or narrowing of more than one street, avenue, or alley. Said petition shall be in writing, signed by all petitioners, and shall include all of the following:

(1) The names and addresses of all owners of real property abutting the portion of the street or alley proposed to be renamed, vacated or narrowed;

(2) A survey by a registered surveyor, including plat or map and legal description, of the portion of the street or alley to be renamed, vacated or narrowed;

(3) A statement of the cause(s) or reason(s) for the proposed change of name, vacation or narrowing.

(Ord. 2013-72. Passed 5-6-13.)