

**ASHTABULA CITY COUNCIL MEETING MINUTES  
CITY OF ASHTABULA  
4717 Main Avenue, Ashtabula, OH 44004**

**Regular Meeting**

**Tuesday, January 19, 2016**

Council met in a **REGULAR MEETING**. The President of Council called the meeting to order at 7:00 p.m.

The Ward 4 Councilor offered the opening prayer, and the Pledge of Allegiance was recited.

**MEMBERS PRESENT:**      Mr. Kris E. Hamrick                      (Ward 5 Councilor)  
                                 Mr. John S. Roskovics                      (Ward 1 Councilor)  
                                 Mr. August A. Pugliese                      (Ward 2 Councilor)  
                                 Mrs. Josephine Misener                      (Ward 4 Councilor)  
                                 Mrs. Alice T. Cook                          (Ward 3 Councilor)  
                                 Mr. J. P. Ducro IV                          (President)

**MEMBER(S) ABSENT:**      Mr. Christopher J. McClure                      (Vice President)

**OFFICER(S) PRESENT:**      Mr. James M. Timonere                      (City Manager)  
                                 Mr. Michael Franklin                      (City Solicitor)  
                                 Mrs. Dana D. Pinkert                      (Finance Director)  
                                 Mrs. LaVette E. Hennigan, MMC                      (Clerk of Council)

**OFFICER(S) ABSENT:**      None

**EXCUSED ABSENCE(S):**      Mr. Pugliese moved, Mrs. Cook seconded to excuse the Vice President from this meeting; motion CARRIED.

**SUNSHINE LAW:**              The Clerk of Council certified conformity to the Sunshine Law.

**PRESENTATION(S):**          None

**EXECUTIVE SESSION:**      None

**CONSENT AGENDA**

The Consent Agenda is a means whereby Council is able to efficiently conduct business by grouping routine items, and disposing of or enacting them by one motion, a second, and one vote.

**APPROVAL OF MEETING MINUTES**

The Clerk of Council presented the following meeting minutes for disposal:

- January 4, 2016 Public Hearing
- January 4, 2016 Regular Meeting

Mr. Pugliese moved, Mrs. Cook seconded to waive the reading of the minutes; motion CARRIED. Hearing no corrections, the minutes were approved as presented.

**FORMAL LEGISLATION REQUESTS – None**

**WAIVE COUNCIL RULE 21 – Preparation of Legislation**

The President entertained a motion to waive Council Rule 21. Mr. Hamrick moved, Mrs. Cook seconded to approve the President’s request. Discussion: The Clerk of Council explained that all legislation is required to be “approved as to form and correctness”, by the City Solicitor, prior to being presented to City Council for their vote. She noted that the Solicitor drafted the legislation but was unavailable to affix his signature to them. Motion CARRIED.

**PUBLIC DISCUSSION (Consent Agenda Legislation Only)**

The Ward 1 Councilor asked if the railing for the Point Park Stair Project (Ordinance No. 2016-07), was approved by the City of Ashtabula’s Architectural and Restoration Review Board (ARRB). The City Manager said the railing is an Ohio Department of Transportation (ODOT) specified railing, that he knows Mrs. Ann Rapose, ARRB Chair, and Assistant Planning and Community Development Director Mary Church spoke, but does not know if the matter was taken to the ARRB.

**LEGISLATION READING**

**ORDINANCE**

2016-06 AN ORDINANCE REPEALING, IN ITS ENTIRETY, ORDINANCE NUMBER 2015-152, FOR THE PURPOSE OF REPLACING CHANGE ORDER NO. 2 WITH UNION INDUSTRIAL CONTRACTORS, INC., ON THE POINT PARK STAIR PROJECT, IN ORDER TO MODIFY CERTAIN MATERIALS AND DEDUCT CERTAIN MATERIALS FOR A REDUCTION IN THE AMOUNT TO BE PAID. (City Manager)

**ORDINANCE**

2016-07 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER NO. 2 TO A CONTRACT WITH UNION INDUSTRIAL CONTRACTORS, INC., FOR A REDUCTION OF \$5,076.25, DUE TO SUBSTITUTED MATERIALS AND CHANGE IN DESIGN. (City Manager)

**ORDINANCE**

2016-08 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MODIFICATION OF AN EXISTING CONTRACT WITH GPD GROUP FOR THE PURPOSE OF REDUCING THE AMOUNT EXPENDED FOR ENGINEERING, DESIGN AND ADMINISTRATIVE SERVICES FOR THE CITY OF ASHTABULA 2014-2016 STREET PAVING PROJECT. (City Manager)

Mr. Pugliese moved, Mrs. Cook seconded to waive the reading of the legislation; motion CARRIED. Mr. Pugliese moved, Mrs. Cook seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Mr. Hamrick, Mr. Roskovics, Mr. Pugliese, Mrs. Misener, Mrs. Cook, Mr. Ducro IV voted yea; motion CARRIED. On the roll call to adopt the legislation: Mr. Hamrick, Mr. Roskovics, Mr. Pugliese, Mrs. Misener, Mrs. Cook, Mr. Ducro IV voted yea; motion CARRIED.

**RESOLUTIONS READINGS**

The President read, in their entirety, the following resolutions:

**RESOLUTION NO. 2016-11**

**A RESOLUTION OF APPRECIATION  
TO  
KELLY SERVICES, INC.**

**WHEREAS**, it has come to the attention of this City Council and these Public Officials of the City of Ashtabula, Ohio that special recognition is in order; and,

**WHEREAS**, Kelly Services, Inc., was founded in Detroit, Michigan, in 1946; and,

**WHEREAS**, Kelly Services, Inc. began its Ashtabula Branch operations on January 1, 1963; and,

**WHEREAS**, Kelly Services, Inc. is currently located at 4538 Main Avenue, in the heart of the Ashtabula Downtown community; and,

**WHEREAS**, Kelly Services, Inc., under the direction of Senior District Manager, Mark Leone, offers a comprehensive array of world class staffing for temporary, temporary-to-hire, and direct-hire basis, in the areas of Office, Clerical, Warehouse, Factory, Professional, and Technical; and,

**NOW THEREFORE, BE IT RESOLVED** that this City Council and these Public Officials of the City of Ashtabula, Ohio, do hereby extend our sincere appreciation to Kelly Services, Inc., for over 50 years of dedication and commitment to the Downtown Ashtabula business community.

**THANK YOU for Believing In Ashtabula!**

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**RESOLUTION NO. 2016-12**

**A RESOLUTION OF APPRECIATION  
TO  
IRON DRAGON MARTIAL ARTS ACADEMY**

**WHEREAS**, it has come to the attention of this City Council and these Public Officials of the City of Ashtabula, Ohio that special recognition is in order; and,

**WHEREAS**, Iron Dragon Martial Arts Academy (IDMAA) has been in existence since 1981; and,

**WHEREAS**, Iron Dragon Martial Arts Academy, did, in the 1980's, offer classes at Kent State University at Ashtabula and the YMCA; and,

**WHEREAS**, Iron Dragon Martial Arts Academy, under the ownership of Richard L. Thomas, Jr. and Arashi Dojos, with Ted A. Hines serving as Director, did opened its Downtown Academy in 2004, at 4541 Main Avenue, in the heart of the Ashtabula Downtown community; and,

**WHEREAS**, Iron Dragon Martial Arts Academy offers training in the Classical Japanese martial arts of Karate, Kempo, Jujutsu, and Kobudo weapons, concentrating on Self-Defense, Fitness, Self-Discipline and Self-Esteem; and IDMAA offers modern and sport applications of Karate, Judo, and Brazilian Jiu Jitsu to build Teamwork, Sportsmanship, and provide students with a personal challenge; and IDMAA offers Self-Defense seminars and demonstrations; and,

**NOW THEREFORE, BE IT RESOLVED** that this City Council and these Public Officials of the City of Ashtabula, Ohio, do hereby extend our sincere appreciation to Iron Dragon Martial Arts Academy for their 12 year commitment as a Downtown Ashtabula business

**THANK YOU for Believing In Ashtabula!**

The President congratulated both businesses. He said Council continues to recognize businesses that have been in our downtown community for at least 10 years. He, again, thanked Pastor Michael Meranda of Messiah Lutheran Church for gathering the business names, addresses and contact information and sharing it with the Clerk of Council so she could prepare the recognitions. More will be given in the future as information is provided to us. Mr. Hamrick moved, Mrs. Cook seconded to adopt the resolutions; motion CARRIED.

**REGULAR BUSINESS AGENDA**

**MEETING MINUTES READING & DISPOSAL**

- None

**CITY MANAGER'S REPORT**

**Commercial Trash Removal – Ashtabula Metropolitan Housing Authority (AMHA)**

The City Manager requested an ordinance to enter into an agreement with AMHA of 3526 Lake Avenue, Post Office Box 2350 Ashtabula, OH 44004 for the purpose of commercial trash removal at various locations governed by AMHA as specified in the agreement in the amount not to exceed \$23,940.00 for a period of one year to commence retroactive to January 1, 2016 through December 31, 2016. Mr. Pugliese moved, Mr. Hamrick seconded to grant the City Manager's request. Discussion: The City Manager reported there was an increase in the container fee and that the few pickups we made in Conneaut have ceased. The motion CARRIED.

**Ohio Development Services Agency Housing Revolving Loan Fund Administration Agreement**

The City Manager requested an ordinance to enter into a Housing Revolving Loan Fund Administration agreement with the State of Ohio Development Services Agency for the purpose of providing use of funds from the CDBG and/or HOME programs in accordance with the program requirements. Mr. Pugliese moved, Mrs. Cook seconded to grant the City Manager's request; motion CARRIED.

### **US EPA – Request for Application**

The City Manager requested an ordinance for authorization to file an application and execute documents through the US EPA for the Great Lakes Shoreline Cities Green Infrastructure Grant in the amount of \$175,000 for various green infrastructure projects at Walnut Beach. Mr. Pugliese moved, Mrs. Cook seconded to grant the City Manager’s request. The City Manager said this work will compliment the work scheduled to be performed at the beach. The motion CARRIED.

### **Roto Rooter – Emergency Service Work – 787 East 14<sup>th</sup> Street**

The City Manager requested an ordinance to enter into an agreement with Roto Rooter with a mailing address of Post Office Box 524 Ashtabula, OH 44005 for the purpose of providing emergency service work at 787 East 14<sup>th</sup> Street, in the amount not to exceed \$11,700.00. Funding for this expenditure will be taken from the 504 Fund for Water Pollution Control. Mr. Pugliese moved, Mrs. Cook seconded to grant the City Manager’s request; motion CARRIED.

### **Ashtabula County District Library Tap-In Fee**

The City Manager requested authorization to waive the tap in fee of \$500.00 for the Ashtabula County District Library expansion Project. Mr. Pugliese moved, Mr. Hamrick seconded to grant the City Manager’s request. Discussion: The Clerk of Council asked the City Manager if he would like an ordinance to authorize the waiver. He responded if that is what is needed. The Clerk reported the City Solicitor has instructed her that because an ordinance is in place establishing the fee, an ordinance is needed to authorize the waiver. Mr. Pugliese amended his motion, Mr. Hamrick seconded for an ordinance authorizing the waiver of the tap in fee. The Council President noted that in this evening’s Pre-Council meeting the Ward 2 Councilor commented and the City Manager emphasized how much the City appreciates the Library’s commitment to remain downtown, and that this waiver is the very least the City is able to do to assist them with their expansion project. The motion CARRIED.

### **Snow Removal**

Crews have been out since 7:00 a.m. yesterday morning, and worked through the night to clear our roads. The main and secondary roads are cleaned up well despite the overnight snow fall. Last night crews were working in Wards 1, 2 and 3. They are finishing up 3, 4, and 5 today. Hopefully all the streets will be plowed by tomorrow morning. The City Manager issued a reminder that snow fall of three inches or more automatically initiates a city wide parking ban. The Manager also announced that snow should be placed onto the property from which it is being plowed and/or shoveled. It may not be pushed across the street or onto neighboring properties, noting this has been a problem that has had to be addressed.

### **Questions / Comments for the City Manager**

- **East 6<sup>th</sup> Street Hole:** The Ward 2 Councilor asked if Windstream telephone company has filled the hole. The Manager reported he is not sure if the hole has been filled, but would check. He said Engineering Technician Bill Jepson did have another conversation with Windstream.

### **CITY SOLICITOR’S REPORT**

- **No Report**

## FINANCE DIRECTOR'S REPORT

- **No Report**

## CITY COUNCIL COMMITTEE REPORTS and COMMUNICATIONS (Chair/Vice Chair)

### Community Development/Economic Development/Parks & Recreation (CD/ED/P&R)

(Mrs. Misener/Mr. Roskovics) – The Chair reported on the committee's January 12 meeting, as follows:

- **Committee Meeting:** The Ashtabula County Board of Realtors (ACBR) had to cancel their visit. They are rescheduled for the February 9 meeting. It is important we meet with them because they are our public relations representatives. They are able to provide feedback on the public's perception of the community and tell others what we have to offer. At the meeting the Ward 1 Councilor said "Perception is Reality", so what ACBR has to offer will also "give us a good look at ourselves".
- **2015 Ashtabula County Economic and Community Dashboard (Dashboard):** The above conversation was a seamless segue into a conversation about the Dashboard. The Dashboard shows county trends relative to population, industry, retail, schools, and other factors that make up a community. It shows strengths and weaknesses. If we have knowledge (which is power) it has to be applied. The Clerk was asked to invite Mr. Don Iannone, CEO of Growth Partnership for Ashtabula County, the organization which hosted a Dashboard Summit last December, at SPIRE Institute, to the April committee meeting, to discuss the Dashboard. The Clerk reported Mr. Iannone has confirmed his availability to attend the committee's April 12 meeting. The importance of schools in a community led the Chair to ask the Clerk to invite representatives from the Ashtabula Area City Schools to an upcoming committee meeting, as well. The Clerk reported she has been unable to reach them due to school closings for snow days. The Chair said, "As long as we can partner with these people and use the data that has been collected, I think it would really help us. And the City Manager spoke of how important this data is also in applying for grants. So it would behoove us to try and get as much out of this data as possible, and really take a serious look at what our strengths and weaknesses are, and what can we do to make our weaknesses, strengths."
- **Parks & Recreation Board (P&R) Meeting (January 12):** The entire meeting was devoted to compiling a list of park projects. The list was completed. It was put in order of priority in accordance with how the Board would like to see the projects performed. Hopefully by the end of the month, P&R Chair, Earl Tucker, will submit the list so approximate costs may be attached to them. The likelihood of the projects being performed would probably depend on receiving grants and providing or securing matching funds.

### Questions/Comments for CD/ED/ P&R Committee

- **Dashboard:** The Ward 1 Councilor said he found the information very interesting. He believes the Chair's desire for the committee to meet with various people is very important. He said over the last 10 to 14 years, the City of Ashtabula has lost over 12 to 14 percent of its population. Out of the entire population decline of the county it almost all is from our City. He said the data confirms that meetings with the community are necessary in order to begin addressing the results.
- **Meeting Invitations:** The Clerk of Council reported the Greater Ashtabula Chamber of Commerce has confirmed their attendance at an upcoming meeting. The Clerk announced meeting confirmations received so far are: Growth Partnership for Ashtabula County, the Chamber, and Ashtabula County Board of Realtors. Ashtabula Area City Schools will be contacted. The Ward 1 Councilor asked the Clerk to invite Kent State University at Ashtabula to an upcoming meeting at the appropriate time. The Chair said after the initial meeting with these entities has taken place, a roundtable should be scheduled to permit the entities and the full council to address turning our weaknesses into strengths; noting that community dialogue is important.

**FINANCE & PERSONNEL - (F&P)** - (Mr. Ducro IV/Mr. Pugliese) - The Chair reported on the committee's Friday, January 15, as follows:

#### Finance Director's Report

- 2015 was a rough year for the General Fund
- The unencumbered ending balance was \$166,000
- Other funds were fairly healthy, but the GF is getting dangerously low
- We are spending less and taking in less
- 2014 year-to-date expenses and encumbrances were \$9.5 million  
2015 year-to-date expenses and encumbrances were \$9.3 million
- Some changes that came about at the end of last year are going to make an impact on the 2016 budget, which budget was adopted prior to becoming aware of the planned closing of the Norfolk/Southern Railroad dock operations, along with a few other unexpected expenditures; The Finance Director and City Manager will meet to see what adjustments can be made to the 2016 budget in light of these unexpected changes; they will inform Council of their ideas prior to this committee's February 12 meeting, and discuss it further at the meeting, in order to be proactive rather than reactive at the end of the year
- Delinquent city income tax collection efforts were discussed; some collection processes will be moved in-house to save on collection fees
- The Police Levy Fund has a balance of over \$200,000 due to the length of time it took to get all of the hires in place; the hope is that these funds will carry us through the length of the levy
- Sanitation collections and revenues were good

- Emergency Medical Service billings and receipts were up; some of it stemmed from collection of receipts from the previous year
- \$12,000 in Joint Economic Development District (JEDD) revenue was received from both Saybrook and Ashtabula Townships
- The bulk of the City's revenue comes from people who work within the City of Ashtabula; therefore staffing and/or businesses have to grow or expand in order for our revenue to grow; municipality revenue sources are limited so we are always thinking of ways to grow within those limitations
- The possibility of increasing the current License Plate tax by \$5.00, that was previously discussed, was touched on and will be revisited; if enacted, the revenue would go to Public Works
- A Finance Department staff member remains out on medical leave until the first part of March
- There is a temporary transfer employee from Sanitation working in the Finance Department
- The department has experienced many staffing changes and medical leave and are getting caught up
- The department is working on the Comprehensive Annual Finance Report (CAFR); for some time now it has been prepared in-house, which saves the City money; and the Finance Director will request an extension to make sure there is time to prepare it properly due to a previous lack of staff.

#### **Legislation Request**

- The committee approved the Finance Director's request to waive the street light assessments for Land Bank owned properties. The Chair entertained a motion for the full Council to do the same. Mr. Hamrick moved, Mr. Pugliese seconded to grant the committee's request; motion CARRIED. The waiver will only be good while the Land Bank owns the properties. The Land Bank's intent is not to hold on to the properties for long, but to get them sold.

#### **City Manager's Report**

- **Capital Fee:** The enactment of a Capital Fee to replace the Equalization Basin (EQ Basin) fee, when it terminates, is still needed. The fee will ensure repayment can be made on loans we will need in order to perform capital improvements at Waste Water Treatment Plant. The Finance Director will provide the Clerk of Council with the proposed Capital Fee rates that were previously agreed upon by this committee, so the committee may review them one last time prior to presenting them to the full Council for consideration.
- **Affirmative Action Plan (AAP):** The Assistant Finance Director (AFD) asked the City Manager for the status of his review of the suggested AAP amendments. The Manager said he will submit his suggestions to the City Solicitor, and will then provide information to the AFD for submission to this committee, for review and consideration, prior to being presented to the full council for their consideration.



- **Sidewalk Repair/Replacement Program:** Currently there is no distinction between residential and commercial applicants; they are awarded the same percentage assistant. Placing a cap on the amount commercial applicants are reimbursed is being considered in order for there to be more funding for residential owners have access to in order to improve the appearance of their property and neighborhood.

**PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS - (PW/PU/C/S)** - (Mr. Pugliese/Mr. McClure)  
The Chair announced the committee will meet on Friday, February 5, at 8:00 a.m. The City Manager asked that the committee discuss amending the Sidewalk Repair/Replacement Program fee schedule. He is also going to bring to the committee a request to review our Codified Ordinances regarding sewer laterals, for the purpose of better defining 'maintenance' and 'who is responsible for the maintenance'. He said there is no rush on either.

#### **Questions/Comments for PW/PU/C/S Committee**

- **Joint Meeting with AACS:** The Clerk of Council reported this committee's chair and the CD/ED/P&R Committee chair have agreed to jointly meet with representatives from the Ashtabula Area City Schools. Which committee will host them will be determined once AACS representatives have been reached and their attendance is confirmed.

#### **SAFETY FORCES - (SF)** - (Mr. Hamrick/Mrs. Misener)

The Chair announced the committee is scheduled to meet on Monday, January 25, at 4:00 p.m., in the 2<sup>nd</sup> floor conference room. The chair asked the Clerk of Council if an Ashtabula Metropolitan Housing Authority (AMHA) representative plans to attend. The Clerk reported speaking with Mr. Jim Noyse, AMHA Director, who has confirmed his attendance. The Clerk asked the chair if he wanted other items on his agenda, such as the pending items carried over from the previous chair. He said yes because he would like to address them as a committee.

#### **WORK SESSION**

- No report

#### **FORMAL LEGISLATION REQUESTS**

##### **ORDINANCE**

2016-09 AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2015-166, ENACTED ON DECEMBER 21, 2015, FOR THE PURPOSE OF ADJUSTING THE HOURLY WAGE FOR THE POSITIONS OF PROBATION SECRETARY GRADES 4, 5 AND PART-TIME; AND ESTABLISHING THE HOURLY WAGE FOR THE POSITION OF DEPUTY CLERK/SCHEDULING CLERK GRADE 2 IN THE MUNICIPAL COURT, EFFECTIVE JANUARY 1, 2016. (Municipal Court Judge DiGiacomo)

##### **ORDINANCE**

2016-10 AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO ALL EMPLOYEES OF THE CITY OF ASHTABULA, THE ASHTABULA MUNICIPAL COURT AND THE ASHTABULA CITY HEALTH DISTRICT. (Municipal Court Judge DiGiacomo)

Mr. Hamrick moved, Mr. Roskovics seconded to accept the formal legislation requests; motion CARRIED.

**PUBLIC DISCUSSION (Legislation Only)**

- **Formal Legislation Requests:** The Clerk of Council explained the reason for 'formal legislation requests' is because Council Rule 21 requires that all legislation be presented to the proper committee first, unless majority consent of the members of Council permit the legislation to be presented otherwise.

**LEGISLATION READING – Consent Agenda Format**

The President entertained a motion to dispose of the Regular Legislation Agenda in consent agenda format. Mr. Pugliese moved, Mrs. Cook seconded to approve the President's request; motion CARRIED. The Clerk of Council presented the following legislation for a vote of the City Council:

**ORDINANCE**

2016-09 AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2015-166, ENACTED ON DECEMBER 21, 2015, FOR THE PURPOSE OF ADJUSTING THE HOURLY WAGE FOR THE POSITIONS OF PROBATION SECRETARY GRADES 4, 5 AND PART-TIME; AND ESTABLISHING THE HOURLY WAGE FOR THE POSITION OF DEPUTY CLERK/SCHEDULING CLERK GRADE 2 IN THE MUNICIPAL COURT, EFFECTIVE JANUARY 1, 2016. (Municipal Court Judge DiGiacomo)

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Mr. Pugliese moved, Mrs. Cook seconded to waive the reading of the legislation; motion CARRIED. Mr. Pugliese moved, Mrs. Cook seconded to waive the Charter requirement of two readings. On the roll call to waive the Charter requirement of two readings: Mr. Hamrick, Mr. Roskovics, Mr. Pugliese, Mrs. Misener, Mrs. Cook, Mr. Ducro IV voted yea; motion CARRIED. On the roll call to adopt the legislation: Mr. Hamrick, Mr. Roskovics, Mr. Pugliese, Mrs. Misener, Mrs. Cook, Mr. Ducro IV voted yea; motion CARRIED.

**UNFINISHED BUSINESS**

- None

**NEW BUSINESS**

- None

**MISCELLANEOUS BUSINESS**

- **Mr. Tywan "Tank" Jackson on American Idol:** The Ward 2 Councilor congratulated Mr. Jackson, and wished him good luck during his time on American Idol, a nationwide television singing contest. The President thanked the Councilor for this mention. He said, "I was really tickled to see him on the show the other night. I've known Mr. Jackson for some time. I used to coach his brother when I was coaching track and cross country.

And, I know he's been involved in the Arts Center here, and he's really a talented kid. And, I thought he did a tremendous job in representing Ashtabula; and with a big smile on his face; and so proudly saying, I am from Ashtabula, Ohio. That was just awesome to see on American Idol." The Ward 2 Councilor said, "Everybody's finding out where Ashtabula is, eventually."

- **Mrs. Beverly Deneen:** The President welcomed back Mrs. Deneen, who regularly attends this council meeting, but had been away for awhile.
- **Parking Ban:** At the request of the Ward 2 Councilor, the Manager said he asked Police Chief Robert Stell about statistics on how many vehicles are sighted during the automatic enactment of the citywide snow ban when snow fall reaches three inches. The Chief will provide that information to him and he will email it to Council. The Council President reminded motorists to remove their vehicles from the road so plow crews may do get our roads cleared. He asked that at least 24 hours from the last snowfall be given to clear roads - not from the first snow fall.

**GENERAL PUBLIC DISCUSSION**

- None

**EXECUTIVE SESSION**

- None

**CLOSING REMARKS**

- The Council President announced the next REGULAR COUNCIL MEETING is scheduled for Monday, February 1, at 7:00 p.m.; Pre-Council is at 6:00 p.m.

**ADJOURNMENT**

- Hearing no further business to come before the Council, the President extended a reminder to "Remember to Keep Believing in Ashtabula", and announced the meeting adjourned at 7:50 p.m.

DATE APPROVED: February 1, 2016

ATTESTED BY: J. P. Ducro IV  
**J. P. Ducro IV**  
**President of Council**

ATTESTED BY: LaVette E. Hennigan  
**LaVette E. Hennigan, MMC**  
**Clerk of Council**